

## MPASC- General Meeting Minutes

**Date:** 12<sup>th</sup> September 2017

**Opened:** 7.02 pm

**Chairman:** John Skewes

1. **Attendance:** J. Skewes, B. McWhirter, J. Sivell, M. Forbes, T. Blackford, D. Micallef, A. Whitbourne, K. Cook, I. Carr, P. MacGregor, J. McCulloch, P. McCulloch, J. Carr, N. Parker.

2. **Apologies:** J. Lamb, B. Curran.

3. **Minutes of the Previous Meeting (General Meeting held 8<sup>th</sup> August 2017)**

**Moved:** J. Sivell      **Seconded:** I. Carr

4. **Matters Arising from the Minutes:**

**Item 1: The Club's Jetty:** The Commodore advised the first phase of the Jetty Project had been completed with a jetty going out to a length of 36m. The final phase, with the jetty/pontoon adding a further 34m to the length, was awaiting additional funding. The Club currently has grant applications with Munmorah Bowling Club and NSW Boating NOW for the remaining funding needed to complete this project.

**Item 43 Additional Equipment for the Canteen/Kitchen:** Pru (McCulloch) and Janet (Carr) advised a suitable cooker, from Budgewoi Sailing Club, was available and would meet the needs of the Club. Janet also sought approval for the purchase of a safer slicer from Aldi at \$99. The meeting approved both acquisition.

**Item 59 Council Lease Strategy:** The Club has a five year Lease Agreement with Wyong Council (now Central Coast Council) to September 2018. This item has been elevated from "Long Term Issues" so that work can commence on renewing the lease.

**Action Item:** The Commodore (John Skewes) and Secretary (Bruce McWhirter) to commence a review of the current Lease.

**Item 60 Roof and Gutter Replacement:** Nikki (Parker) advised two grant applications had been submitted for this maintenance project. One was through the Central Coast Community Building Partners grant scheme, for \$15,850 and the second through the Central Coast Stronger Communities Fund, also for \$15,850.

**Item 62 Replace the Club Sign at the Clubhouse:** The Commodore advised the first sign, to be mounted at the front of the Clubhouse (facing Grace St), had been completed and delivered. The Commodore raised concerns about graffiti attacks on the second club sign, for the lake side of the Clubhouse, as this would be in easier reach of vandals. However, after some discussion the Meeting decided to proceed with the second sign as graffiti protection and removal was not a major issue nowadays. The Meeting further decided to place the sign on the clubhouse wall (under the awning) facing the lake and walkway. Andy (Whitbourne) volunteered to measure up the area where the sign will be placed so it could be manufactured to fit.

**Action Item:** Andy (Whitbourne) to measure up the area where the second (lake side) sign will be placed.

5. **Reports**

**Treasurer's Report:** The Commodore tabled the Treasurer's financial report for August.

**Moved:** T. Blackford **Second:** A. Whitbourne

The Treasurer's report was accepted by the Meeting.

**Grant Co-ordinators Report:** The Club's Grant Co-ordinator (Nikki Parker) tabled her report on the current grants submissions for the Club. These included:

- a.** Central Coast Community Building Partners (\$15,850) for the Clubhouse Roof and Guttering Replacement Project.
- b.** Central Coast Stronger Communities Fund (\$15,850) for the Clubhouse Roof and Guttering Replacement Project.
- c.** Central Coast Stronger Communities Fund (\$19,164) for the Volunteer and Youth Training Program.
- d.** NSW Boating NOW (\$111,697) for Phase 2 of the Jetty Project.
- e.** Bankwest (\$1,000) for Life Vests for kids and volunteers
- f.** Lake Coal Grant (\$15,000) for the Flying Ants Project.
- g.** Lake Coal Grant (\$2,050) for the Defibrillator Project.
- h.** Jetstar (\$30,000) for the 2019 NZ O'pen Bic World Titles.

6. **Correspondence In:**

- RMS Aquatic Licence exemption notification

**Correspondence Out:**

- Jetty Grant (\$50,000) completion certificate and acquittal

8. **General Business.**

**Item 63 Dangerous Power Board in the Kitchen Area:** Concerns were raised over the safety of the power board next to the jug and hot water urn in the kitchen. Andy (Whitbourne) volunteered to look into the issue and replace the power board with a suitable wall mounted power point.

**Action Item:** Andy (Whitbourne) to replace the existing power board next to the jug/hot water urn with a suitable power point.

**Item 64: Removing the Rock Wall next to the Boat Ramp:** Dave (Micallef) stated he believed the buildup of seaweed at the boat ramp could be eliminated if the existing rock wall was removed. The Meeting agreed with Dave's assessment and approved the removal of the wall. Jim (McCulloch) said he would speak with Scotty Edwards about using a crane to dismantle the wall.

**Action Item:** Jim (McCulloch) to speak to Scotty Edwards about dismantling the wall.

**Item 65 Additional Permanent Mark between Frying Pan and Wye Point:** Michael (Forbes) suggested now would be the ideal time to look at having an additional permanent mark installed before the Trinity Point Marina became operational. After some discussion the Meeting agreed to investigate a suitable position and to apply to RMS for a permanent mark. Andy (Whitbourne) said he would have a look at the issue and make some suggestions.

**Action Item:** Andy (Whitbourne) to investigate a suitable position for an additional permanent mark.

**Item 66 Clubhouse Keys for the Canteen Crew:** Pru (McCulloch) asked if the canteen crew could have their own set of Clubhouse keys for entry into the main clubhouse. The request was approved.

**Action Item:** Pru (McCulloch) to arrange for a set of main clubhouse keys to be cut for the canteen crew.

**Item 67: Disposal of the Club's Laser:** Kevin (Cook) stated that the Laser, which had been donated to the Club, was not required and was taking up valuable space in the storage area. He recommended the boat be disposed through either sale to a club member or donated to Lake Keepit Sailing Club. The Meeting decided to set a sale price of \$50 and a time limit of the October Long Weekend for sale of the boat to a club member.

**Action Item:** The Secretary (Bruce McWhirter) to advertise the sale of the Laser for \$50 to club members on the Club's web site.

**Item 68 Remote Access to the Club's Computer System:** Terrie (Blackford) asked if it would be possible to have remote access to the Club's computer system for some key appointments so that they did not need to attend the clubhouse to do some work. The Secretary (Bruce McWhirter) stated this would be possible if the Club purchased a subscription to Microsoft Office 365 at around \$90 p.a. The Meeting approved the purchase.

**Action Item:** The Secretary (Bruce McWhirter) to purchase an annual subscription for Office 365.

**Item 69 Hire of Slushy Machine for the BIC and 14ft Cat Regattas:** Terrie (Blackford) sought approve for the hire of a slushy machine for the BIC and 14ft Cat regattas at a cost of \$50 per weekend. Terrie said these machines were great revenue earners, particularly with kids. The Meeting approved Terrie's request.

**Action Item:** Terrie (Blackford) to arrange for the hire of a Slushy Machine for the BIC and Open Cat Regattas.

**Item 70 Use of the Club's Facilities by Club Members:** The Meeting discussed the use of the Club's facilities by club members for functions and special events. All agreed members should be encouraged to use the facilities and all requests should be in writing and/or recorded in the minutes of the monthly General Meetings.

**Item 71 Use of the Club's Facilities by Mannering Park Tidy Towns – 7<sup>th</sup> November 2017:** Janet (Carr) sought approval for Mannering Park Tidy Towns to use the Club's facilities for a Melbourne Cup function on Tuesday the 7<sup>th</sup> November 2017, similar to the function held in 2016. The request was approved by the Meeting.

### **Long Term Issues.**

**Ventilation in the Club's Kitchen Area:** A decision to proceed with a wall mounted exhaust fan will be made once the grant funding for the roof refurbishment/replacement is decided.

**Planning for the Club's 50<sup>th</sup> Anniversary in 2018:** Jim (Hutchinson) and Terrie (Blackford) volunteered to join Patrick MacGregor on the sub-committee for the planning of celebrations for the Club's 50<sup>th</sup> anniversary in 2019.

**MPASC Strategic Planning:** Andy (Whitbourne) has taken the lead in developing the Club's Strategic Plan, based on the AFL's successful strategic planning document. This document would incorporate Item 3 (Previous Item 127): Junior Representative, Junior Action Plan, and Junior Committee, and the Learn to Sail Classes for Adults.

**Expanding the Club's Storage Facilities:** Andy (Whitbourne) raised the need for the Club to start to plan for the expansion of the Club's storage facilities to accommodate future growth as well as the introduction of Sailability and its operation from the club in the future. The meeting decided to ask Robin Beemster to scope the expansion of the club's storage facilities when he conducts the maintenance audit of the Clubhouse.

**Review of the Club's Accreditation as an Australian Sailing "Discover Sailing Centre":**  
At the end of the 2017 – 2018 Season the Committee and Training-Development Officer will review the Club's participation in the Australian Sailing's Discover Sailing Centre program.

**Meeting Closed: 8.05 pm**