

MPASC- General Meeting Minutes

Date: 11th May 2021

Meeting Open: 7.03pm

Chairman: John Skewes

1. **Present:** J. Skewes, B. McWhirter, B. Curran, P. MacGregor, A. Whitbourne, D. Wilson, J. LeLaen, J. McCulloch, M. Pilgrim, J. Sivell, K. Dalton.
2. **Apologies:** T. Blackford, N. Parker, M. Forbes.
3. **Minutes of the Previous Meeting (General Meeting held 18th April 2021)**

Moved: B. Curran

Seconded: J. McCulloch

4. **Matters Arising from the Minutes:**

Item 2 Expanding the Club's Storage Facilities: The Commodore advised DACH Construction had forward their final invoice for this project. Andy (Whitbourne) advised the only remaining item to be finalised was that the toilet seat, in the disabled toilets, needed to be changed to blue to conform with the Australian Standard. DACH was in the process of sourcing one. Once this last task was completed the Project Manager, Andy Whitbourne, will need to acquit the project funding with the Regional NSW Industry and Trade – Stronger Country Community Grant Authority, to finalise this project. The Commodore has previously advised the Club had been awarded a \$2336 grant, through Central Coast Council (Centennial Coal Grants Scheme,) for storage infrastructure in our new facility.

Action Item: Jim (LeLaen) and Andy (Whitbourne) to purchase the storage units under the Council \$2336 grant.

Item 57 Claim for Damage to the New Rib: Jim (LeLaen) advised solicitors for Statewide Logistics QLD, the transport company responsible for the damage to the new rib while being transported down from Queensland, has offered the Club a revised settlement of \$8896.50, to be paid by 27/5/2021. The Commodore advised the club would accept this settlement, as it was more than the cost of repairs for the damage and would finally settle this matter.

Action Item: Jim (LeLaen) to communicate the club's acceptance of Statewide's revised settlement offer.

Item 58 Disposal of the Club's Coffee Machine: John (Sivell) stated he would take the coffee machine. **ITEM CLOSED.**

Item 59 Grant Applications – Current Status:

1. Boat Shed Extension - \$197,800 (Regional NSW Industry and Trade – Stronger Country Community Grant) – to be acquitted
2. Safety Rib - \$17,237 (Lake Coal – Smartygrants) – Successful (Delivered but damaged – claim for compensation against transport company)
3. Youth and Volunteer Training - \$1,795 (NSW Office of Sport – Sport Development Grant) – Successful (Remaining funds to spend - \$320)
4. Boatshed Storage - \$2,336 (Central Coast Council - Chain Valley Colliery Grants) – Successful (equipment being purchased.
5. 2022 Skiff Nationals Regatta - \$5,000 (NSW Office of Sport – Community Events Grants) – successful
6. Hansa Boat (Sailability) - \$12,898 (Stronger Communities Grant – Pat Conroy MP) – Through to second round.

Item 60 Official Opening for the Clubhouse Extensions: The Commodore stated a sub-committee to work out the details for an official opening for the clubhouse extensions would consist of: The Commodore, Andy Whitbourne, Jim LeLaen, and Janet Carr. Details of the official opening would be advised to members when finalised.

Item 64 Presentation Function - 2021: The Commodore advised planning for the Presentation Function was well underway. Of the 112 available tickets to be sold only 20 were left as at 11/5/2021. Function numbers for the hall had been restricted to 112 by Council, to meet current Covid-19 social distancing regulations.

Item 67 Purchase of the 2021 – 2024 Racing Rules of Sailing (Blue Book): The Commodore advised Mick Forbes had volunteered to print off copies of the 2021 – 2024 Blue Book, rather than the club purchasing copies. These will be available for the start of the 2021 – 2022 season.

Action Item: Mick (Forbes) to print off copies of the 2021 – 2024 Blue Book.

Item 68 Access to the defibrillator and fire extinguishers: Access to the defibrillator and fire extinguishers was now cleared to allow easy access. **ITEM CLOSED.**

Item 69 Concept Plan to extend the Clubhouse: Andy (Whitbourne) advised the Club had started planning for the extension of the clubhouse, to build a second story (floor) above the existing clubhouse. While this could possibly take several years to achieve, the first step has been to request a concept plan from the architect (John Edwards). Once we have these plans, we could start the process of approvals, building quotes, and sourcing funding.

Item 70 Work, Health, and Safety (WHS) Audit: The Commodore advised the cost for the club to engage a consultant, to conduct a WHS audit, would be between \$5,000 and \$7,000. Darcy (Wilson) suggested we should at least inspect the club's equipment ourselves, and any defects noted for repairs to be organised. The Meeting agreed and the Commodore stated he would organise a small working group to carry out the inspections.

Action Item: The Commodore to organise a working group to inspect the club's equipment.

Item 71 Fee Structure for Season 2021 - 2022: The Commodore stated we would need to finalise the Club's fee structure for next season, by the July monthly meeting, so it could be incorporated into the Club's 2021 – 2022 Handbook. The Commodore continued by stating he would email a copy of the current fee structure and the analysis he did on income vs expenditure for the 2020 – 2021 season so that meeting members could discuss the issue at the next meeting.

Action Item: The Commodore to email copies of the current fee structure and his income vs expenditure analysis to meeting members.

5. **Reports**

Treasurer's Report: No Financial Reports were available for the meeting.

Race Committee Report: Patrick (MacGregor) advised the new Winter Series racing had kicked out with a good number of boats participating.

Regatta Committee Report: No report.

6. **Correspondence In:**

- NIL.

7. **Correspondence Out:**

- Invitations for the Clubs' Presentation function.

8. **General Business.**

Item 72 MPASC Participation in the NSW Youth Championship Regatta: The Meeting discussed the club's participation in this year's NSW Youth Championship Regatta, to be held over the October long weekend, 2nd – 4th October 2021. After some discussion the Commodore proposed that the club would participate, alongside Sunshine and Wangi sailing clubs.

Action Item: The Commodore to advise Australian Sailing (AS) that the club would be participation in this year's NSW Youth Championships.

Long Term Issues.

Covid-19 Safety Check for Commencing Sailing Operations: The Commodore advised restrictions will change from time to time, as ordered by the State Government, and that the club would continue to comply with any orders issued by the Government.

Renewal of Council Lease: Council is working through the renewal of the lease, as it is with all other long-term leases within the council area. Until the lease was finalized the Club would continue a month to month lease arrangement.

Renewal of RSA Qualifications for Club Members: The Commodore stated any member who undertook the RSA training would be reimbursed the cost of the course by the Club. He had further advised the same offer of reimbursement would apply to any member who renewed their RSA.

Club “Health” Check -Sport Australia: Andy (Whitborne) had previously advised Sport Australia had released a new on-line tool “Game Plan” which would allow clubs to review their processes and governance. Andy stated he had completed some of the review and had invited the Commodore to also have a look at the tool and provide input. Andy further stated he would like other club members to participate, so we could have a wider view on where we thought the club was at, and what we should be doing or not doing. Both Nikki (Parker) and Ken (Dalton) said they would like to participate

Meeting Closed: 8.01pm