

MPASC- General Meeting Minutes

Date: 18th April 2021

Meeting Open: 11.20am

Chairman: John Skewes

1. **Present:** J. Skewes, B. McWhirter, B. Curran, P. MacGregor, F. MacGregor, J. Carr, I. Carr, A. Whitbourne, D. Wilson, J. LeLaen, J. Hutchinson, A. Lewicki, J. McCulloch, M. Pilgrim, Y. Martin, G. Pavitt, D. Barnes, J. Lonsdale
2. **Apologies:** K. Cook, T. Blackford, W. Pfeffer, G. Graham, N. Parker, T. Peters, J. Sivell, M. Forbes, K. Douglas, G. Mulhern.
3. **Minutes of the Previous Meeting (General Meeting held 9th March 2021)**

Moved: I. Carr

Seconded: M. Pilgrim

4. **Matters Arising from the Minutes:**

Item 2 Expanding the Club's Storage Facilities: The Commodore advised work on the project was almost complete, with only the electrical meter box to be upgraded by Energy Australia, and the club's signage to be installed on the side of the building. Once these remaining tasks are completed the Project Manager, Andy Whitbourne, will need to acquit the project funding with the Regional NSW Industry and Trade – Stronger Country Community Grant Authority, to finalise this project. The Commodore again advised the Club had been awarded a \$2336 grant, through Central Coast Council (Centennial Coal Grants Scheme,) for storage infrastructure in our new facility.

Action Item: Jim (LeLaen) and Andy (Whitbourne) to purchase the storage units under the Council \$2336 grant.

Item 57 Claim for Damage to the New Rib: Jim (LeLaen) advised solicitors for Statewide Logistics QLD, the transport company responsible for the damage to the new rib while being transported down from Queensland, had offered the Club \$5,000, as an out of court settlement. Jim continued by stating this was rejected out of hand and Statewide's solicitors have been advised the Club would accept a minimum \$9,696.50 as compensation, to cover repair costs to the rib and engine, as well as the club's legal and court costs. Failure to meet this would result in the matter going to court in June 2021.

Item 58 Disposal of the Club's Coffee Machine: Brenton (Curran) advised the CWA was not interested in the coffee machine. The Commodore offered the machine to anyone present at the meeting, but no one was interested. The Meeting resolved to dispose of the asset.

Item 59 Grant Applications – Current Status:

1. Boat Shed Extension - \$197,800 (Regional NSW Industry and Trade – Stronger Country Community Grant) – Successful (Project in progress)
2. Safety Rib - \$17,237 (Lake Coal – Smartygrants) – Successful (Delivered but damaged – claim for compensation against transport company)
3. Youth and Volunteer Training - \$1,795 (NSW Office of Sport – Sport Development Grant) – Successful (Remaining funds to spend - \$320)
4. Boatshed Storage - \$2,336 (Central Coast Council - Chain Valley Colliery Grants) – Successful
5. 2022 Skiff Nationals Regatta - \$5,000 (NSW Office of Sport – Community Events Grants) – Awaiting Decision
6. Hansa Boat (Sailability) - \$12,898 (Stronger Communities Grant – Pat Conroy MP) – Through to second round.
7. Women in Sport Uniforms (30 x rashes and visors) - \$2500 (Australian Sports Foundation, Women in Sport Uniform Grant) – submitted 9/3/2021

Item 60 Official Opening for the Clubhouse Extensions: The Commodore stated a sub-committee to work out the details for an official opening for the clubhouse extensions would consist of: The Commodore, Andy Whitbourne, Jim LeLaen, and Janet Carr. Details of the official opening would be advised to members when finalised.

Item 63 Lost Property Disposal: Ian (Carr) advised a number of items had been reclaimed and the remaining items disposed of to Vinnes. **ITEM CLOSED.**

Item 64 Presentation Function - 2021: The Meeting discussed the Presentation Function for the 2020 – 2021 season. The Commodore stated The Anchor Restaurant, Summerland Point, had been approached to see if their offer to host the presentation was still available, however, under current Covid restrictions the restaurant would not be able to accommodate our anticipated numbers. The Commodore further stated Nikki (Parker) had spoken with Council and we would be permitted to hold the function at the Community Hall, Mannering Park. After some discussion the Meeting decided on Saturday the 22nd May 2021, starting at 5pm, as a suitable date and time. The Meeting also set the costs for the function at \$30 for members, \$40 for non-members, and \$15 for children under 12 years.

5. **Reports**

Treasurer's Report: As per the AGM.

Race Committee Report: No report.

Regatta Committee Report: No report.

6. **Correspondence In:**

- NIL.

7. **Correspondence Out:**

- NIL

8. **General Business.**

Item 66 Election of Club Officials: The following members have been elected for the following Club Officials and Sub-committees:

Handicapper (Yachts – Saturday) – Patrick MacGregor

Handicapper (Catamarans and Dinghies – Saturday) – Warren Pfeffer

Social Coordinator – Terrie Blackford

Canteen Manager – Janet Carr

Club Captain – Jim LeLaen

WHS (Work Health & Safety) Officer – Vacant

Public Officer – Patrick MacGregor

Twilight Coordinator – Mick Pilgrim

Twilight Handicapper – Mick Pilgrim

Twilight Timekeeper – Anne Lewicki

Member Development and Training Coordinator – Andy Whitbourne

Publicity Officer – Nikki Parker

Web Master – Bruce McWhirter

Club Licensee – John Skewes

Grants/Sponsors Coordinator – Nicki Parker

Regatta Committee – Michael Forbes, Andy Whitbourne, Jim LeLaen, Darcy Wilson, Mick Pilgrim.

Race Committee – Patrick MacGregor, Andy Whitbourne, Warren Pfeffer, Jim McCulloch, Jim LeLaen.

Protest Committee – Michael Forbes, Jim McCulloch, Darcy Wilson.

Equipment Auditors – Andrew Whitbourne, Michael Forbes, Kevin Cook, Rob Blanch.

Item 67 Purchase of the 2021 – 2024 Racing Rules of Sailing (Blue Book): Darcy (Wilson) proposed the Club purchase a number of Blue Books, to be held at the clubhouse, and that the Club run a number of “Sailing Rules” classes for skippers and crew prior to the start of the 2021 – 2022 season. The Meeting accepted Darcy’s proposals.

Action Item: The Commodore to organise the purchase of two 2021 – 2024 Racing Rules of Sailing (Blue Books). The three Vice Commodores to organise “Sailing Rules” classes for skippers and crew prior to the start of the 2021 – 2022 season.

Item 68 Access to the defibrillator and fire extinguishers: Ian (Carr) stated club members needed to be reminded to keep the areas clear around the club’s defibrillator and fire extinguishers for easy access.

Item 69 Concept Plan to extend the Clubhouse: Andy (Whitbourne) advised the Club had started planning for the extension of the clubhouse, build a second story (floor) above the existing clubhouse. While this could possibly take several years to achieve, the first step has been to request a concept plan from the architect. Once we have these plans, we could start the process of approvals, building quotes, and sourcing funding.

Item 70 Work, Health, and Safety (WHS) Audit: Darcy (Wilson) proposed the club engage a consultant to conduct a WHS audit, in the absence of a WHS officer within the club. The Commodore stated he would look into this issue and obtain quotes for an audit.

Action Item: The Commodore to obtain quotes for a WHS audit of the club.

Item 71 Fee Structure for Season 2021 - 2022: The Commodore opened discussion on the Club's fee structure for next season, 2021 – 2022, by stating he had examined the club's revenue and costs for season 2020 – 2021. While the club was able to cover all of its costs, and produce a small profit for the year, the Covid-19 closure of the clubhouse and the restrictions on sailing operations made it difficult to determine if fees should be raised for next year. The Commodore recommended fees remain the same until the Club's finance return to some normality. Arguments for raising fees were discussed but the Meeting finally resolved to defer a decision to a time closer to the start of the new season, and for the Executive and General Committees to determine what the club's fee structure should be.

Action Item: The Executive and General Committees to determine the club's fee structure prior to the start of the 2021 – 2022 season.

Long Term Issues.

Covid-19 Safety Check for Commencing Sailing Operations: The Commodore advised the restrictions imposed last month, due to the Central Coast being declared a "Red Zone", had now been lifted. Face masks were no longer mandatory inside the clubhouse and we could return to the one person per 2 square meters social distance rule.

Review of the Club's Accreditation as an Australian Sailing "Discover Sailing Centre": The Committee will review the Club's accreditation as Australian Sailing "Discover Sailing Centre" after the 2019 – 2020 season.

Renewal of Council Lease: Council is working through the renewal of the lease, as it is with all other long-term leases within the council area. Until the lease was finalized the Club would continue a month to month lease arrangement.

Renewal of RSA Qualifications for Club Members: The Commodore stated any member who undertook the RSA training would be reimbursed the cost of the course by the Club. He had further advised the same offer of reimbursement would apply to any member who renewed their RSA.

Club "Health" Check -Sport Australia: Andy (Whitborne) had previously advised Sport Australia had released a new on-line tool "Game Plan" which would allow clubs to review their processes and governance. Andy stated he had completed some of the review and had invited the Commodore to also have a look at the tool and provide input. Andy further stated he would like other club members to participate, so we could have a wider view on where we thought the club was at, and what we should be doing or not doing. Both Nikki (Parker) and Ken (Dalton) said they would like to participate

Meeting Closed: 12.10am