

MPASC- General Meeting Minutes

Date: 8th December 2020

Meeting Open: 7.02pm

Chairman: John Skewes

1. **Present:** J. Skewes, J. LeLaen, M. Pilgrim, A. Whitbourne, B. Curran, J. McCulloch, K. Doulton, P. MacGregor, J. Hutchinson, N. Parker, J. Carr, J. Sivell.
2. **Apologies:** B. McWhirter, I Carr, T. Blackford.
3. **Minutes of the Previous Meeting (General Meeting held 10th November 2020)**

Moved: M. Pilgrim

Seconded: A. Whitbourne

4. **Matters Arising from the Minutes:**

Item 2 Expanding the Club's Storage Facilities: Andy (Whitbourne) advised work on the project was nearing completion. Remaining work to be completed included: tiling in the amenities area, concreting the driveway and footpath, painting exterior walls, and some electrical work. The painting would not be completed until after the Christmas/New period. Nikki (Parker) advised the claim for the final grant installment had been submitted.

Item 29 Covid-19 Safety Check for Commencing Sailing Operations: The Commodore advised the Club's Covid-19 Safety Plan continues to run fairly well. Most members understood and respected the plan. The Commodore further stated he would monitor the advice/directions from Government and the NSW Health Department and modify our safety plan as and if required.

Item 46 MPASC Stickers for the Club's Permanent Marks: Mick (Pilgrim) stated we would need eight (8) sets of "MPASC" stickers for the permanent marks. The Commodore would arrange these.

Action Item: The Commodore to arrange for eight (8) sets of "MPASC" stickers for the club's permanent marks.

Item 47 Media Board to Support the Club's Sponsors: Ken (Doulton) advised the purchase of the "Media Board" had been delayed but should occur before the end of December.

Action Item: Ken (Doulton) authorized to purchase a Media Board to the value of \$400.

Item 48 Purchase of an EpiPen for the Club: The Commodore advised he had investigated whether the Club could purchase an EpiPen to hold in the Club's First Aid Kit. As EpiPens are listed under the PBS, a doctor's prescription is required to obtain an EpiPen from a pharmacy in Australia. While EpiPens are available from overseas distributors the cost is around \$700 and each EpiPen only has a shelf-life of 12 to 18 months. The Meeting decided that individuals, for adults, and parents/guardian for kids, would be responsible for carrying their own EpiPen when attending the club. Furthermore, we would amend the Kids Learn to Sail registration form for parents/guardians to include information of a child's allergies, which may require the use of an EpiPen or insulin injection.

Action Item: Andy (Whitbourne) to amend the Learn to Sail registration form.

Item 50 Review of the Club's RSA Register: Andy (Whitbourne) advised he had completed his review of the Club's RSA Register. And that there were 23 members with RSA certification. **ITEM CLOSED.**

Item 51 Yacht Crew Registrations: The Treasurer had previously raised an issue of yacht crew registrations and the difficulties she was having each week reconciling crews racing. After some discussion the Meeting agreed that yacht skippers needed to provide a one-off email to the Treasurer, advising who were their crews (permanent/casual). If at any time in the future a yacht's crew was to change (e.g. a new crewman) then it was the responsibility of the skipper to notify the Treasurer of the change.

Action Item: The Vice Commodore – Yachts to notify all yacht skippers of their responsibility to notify the Treasurer of their crew status.

Item 52 Resignation of the Vice Commodore - Catamarans: The Commodore advised he had not been successful in finding a replacement for the vacant Vice Commodore – Catamarans position. Andy (Whitbourne) suggested Andrew Nelson as a suitable replacement. Brenton (Curran) second Andy suggestion and would approach Andrew (Nelson) on the Club's behalf.

Action Item: Brenton (Curran) to approach Andrew Nelson to see if he would be willing to take over the Vice Commodore – Catamaran's role.

5. **Reports**

Treasurer's Report: A Financial Report for November was not available, but the Commodore was able to provide a report on the Dolphin Chasers regatta.

Race Committee Report: Nil Report.

Regatta Committee Report: Brenton (Curran) advised the Chris Blackford Day (7th November) and the Big Cat Regatta/F18 Traveler Series (5th December) had both been successfully run since the last meeting. The Big Cat regatta/F18 Traveler series attracted 22 boats and generated an overall profit of \$1310 for the Club. Brenton further advised he would be stepping down, from the role of regatta organiser, for the next season. The Commodore thanked Brenton for the tremendous work he had put into organising numerous regattas over the years.

6. **Correspondence In:**

- NIL

7. **Correspondence Out:**

- NIL

8. **General Business.**

Item 53 Missing Marks for the Wednesday Twilight Races: John (Sivell) raised an issue with the number of times, this season, Twilight races had to be abandoned due to missing marks. John proposed boats check that marks are in position as they sail from their mooring around to the start line and report any marks that are missing to the clubhouse before the start of a race. The Meeting thought John's was a good idea and agreed with the proposal.

Item 54 Awarding Points for Abandoned Twilight Races: Jim (McCulloch) stated that under the current Sailing Instructions boats that start in a Twilight race that is then cancelled/abandoned due to a missing mark are not awarded any points and are thus penalised compared to boats that did not start in the race. Jim proposed that boats that do start in a race, which is then cancelled/abandoned, be awarded a DNF and the points (2) for a DNF. The Meeting agreed with Jim's proposal, adding that the change should come into effect from the start of the post-Christmas, Phillips Sails Series, in January 2021.

Action Item: Mick (Pilgrim), Twilight Coordinator, to draft an amendment to the Sailing Instructions to allow starting boats to be awarded a DNF and points, should a race be cancelled/abandoned due to a missing mark.

Item 55 Club "Health" Check -Sport Australia: Andy (Whitborne) advised Sport Australia had released a new on-line tool "Game Plan" which would allow clubs to review their processes and governance. Andy stated he had completed some of the review and had invited the Commodore to also have a look at the tool and provide input. Andy further stated he would like other club members to participate, so we could have a wider view on where we thought the club was at, and what we should be doing or not doing. Both Nikki (Parker) and Ken (Doulton) said they would like to participate.

Action Item: Andy (Whitbourne) to invite Nikki and Ken to participate in the Sport Australia "Game Plan" tool.

Item 56 Lear to Sail Class – 18th to 21st January 2021: Andy (Whitbourne) advised the club would be running the next Learn to Sail class for juniors from the 18th to 21st January 2021.

Item 57 Claim for Damage to the New Rib: Nikki (Parker) provided an update on the Club's claim for compensation for damage to the new rib whilst being transported from QLD. The transport company (Statewide Logistics QLD) and their solicitor (NR Barbi, Solicitor Pty Ltd) are denying any responsibility, so the case will now proceed to court. Andy (Whitbourne) said he would seek some advice from a mate he knows with Aubrey Brown Lawyers, a law firm that has acted for the club in the past.

Action Item: Andy (Whitbourne) to seek advice from Aubrey Brown Lawyers.

Item 58 Disposal of the Club's Coffee Machine: Janet (Carr) advised it has been a several months since the Club's coffee machine had last been used, with most members now preferring to make a quick instant coffee themselves. The coffee machine was now simply collecting dust and using up valuable bench space. Janet sought approval to dispose of the machine. After some discussion the Meeting agreed to put the coffee machine up for sale on social media and if that was not successful then it would be offered for donation to the CWA Mannering Park. Jim (LeLaen) offered to put the machine on social media for sale.

Action Item: Jim (LeLaen) to list the coffee machine for sale on social media.

Item 59 Grant Applications: Nikki (Parker) provided an update of the current status of the Club's various grant applications:

1. Boat Shed Extension - \$197,800 (Regional NSW Industry and Trade – Stronger Country Community Grant) – Successful (Project in progress)
2. Safety Rib - \$17,237 (Lake Coal – Smartygrants) – Successful (Delivered but damaged – claim for compensation against transport company)
3. Volunteer Pack - \$6,931 Lake Coal – Smartygrants) - Successful (Delivered and acquitted)
4. Sailability Crane - \$4,697 (NSW Office of Sport – Access Grant) – Successful (Delivered, awaiting acquittal)
5. Youth and Volunteer Training - \$1,795 (NSW Office of Sport – Sport Development Grant) – Successful (Remaining funds to spend - \$320)
6. Sailability Boats x 2 - \$26,405 (Chain Valley Colliery Grants) – Awaiting Decision
7. Boatshed Storage - \$3,300 (Chain Valley Colliery Grants) – Awaiting Decision
8. Volunteer Training - \$5,000 (NSW Centre of Volunteers) – Not successful
9. Sails, Harness, Hoodies - \$8,362 (Australian Sports Foundation – Active Kids Grant) – Awaiting Decision
10. 2022 Skiff Nationals Regatta - \$5,000 (NSW Office of Sport – Community Events Grants) – Awaiting Decision

Long Term Issues.

Review of the Club's Accreditation as an Australian Sailing "Discover Sailing Centre": The Committee will review the Club's accreditation as Australian Sailing "Discover Sailing Centre after the 2019 – 2020 season.

Renewal of Council Lease: Council is working through the renewal of the lease, as it is with all other long-term leases within the council area. Until the lease was finalized the Club would continue a month to month lease arrangement.

Renewal of RSA Qualifications for Club Members: The Commodore stated any member who undertook the RSA training would be reimbursed the cost of the course by the Club. He had further advised the same offer of reimbursement would apply to any member who renewed their RSA.

Meeting Closed: 8.07 pm