

MPASC- General Meeting Minutes

Date: 8th June 2021

Meeting Open: 7.00pm

Chairman: John Skewes

1. **Present:** J. Skewes, B. McWhirter, B. Curran, D. Wilson, J. LeLaen, K. Dalton, J. Carr, T. Blackford, C. Ferris.
2. **Apologies:** N. Parker, M. Forbes, P. MacGregor, A. Whitbourne, M. Pilgrim, I. Carr, G. Graham.
3. **Minutes of the Previous Meeting (General Meeting held 11th May 2021)**

Moved: B. Curran

Seconded: D. Wilson

4. **Matters Arising from the Minutes:**

Item 2 Expanding the Club's Storage Facilities: The Commodore advised the Club has paid DACH Construction their final invoice for this project. Notwithstanding, Council is withholding the final Occupancy Certificate until the Disable Toilet Sign and door handle are installed that meets the Australian Standard. DACH have advised they have received the correct signage and will arrange for it, and a new door handle, to be installed in the near future. Once this last task is completed, and Council signs off on the Occupancy Certificate, the Project Manager, Andy Whitbourne, will need to acquit the project funding with the Regional NSW Industry and Trade – Stronger Country Community Grant Authority to finalise this project.

Action Item: Andy (Whitbourne) to acquit the Grant Funding once the final tasks are completed.

Item 57 Claim for Damage to the New Rib: The Commodore advised Statewide Logistics QLD, the transport company responsible for the damage to the new rib, have settled out of court for \$8896.50. Jim (LeLaen) is arranging for the rib to be repaired. **ITEM CLOSED.**

Item 59 Grant Applications – Current Status:

1. Boat Shed Extension - \$197,800 (Regional NSW Industry and Trade – Stronger Country Community Grant) – to be acquitted
2. Youth and Volunteer Training - \$1,795 (NSW Office of Sport – Sport Development Grant) – Successful (Remaining funds to spend - \$320)
3. Boatshed Storage - \$2,336 (Central Coast Council - Chain Valley Colliery Grants) – to be acquitted.
4. 2022 Skiff Nationals Regatta - \$5,000 (NSW Office of Sport – Community Events Grants) – successful
5. Hansa Boat (Sailability) - \$12,898 (Stronger Communities Grant – Pat Conroy MP) – successful.
6. Youth and Volunteer Training - \$2,660 (NSW Dept. Social Services – 2021 Volunteers Grant) – Submitted 2nd Round 31/5/2021.

Item 60 Official Opening for the Clubhouse Extensions: The Commodore stated the official function for the opening of the Clubhouse Extension will be held on Saturday 4th September 2021, the Club's opening day for Season 2021 – 2022. The function will also be used to welcome Sailability and the start of their operations from MPASC. Details and official VIP invitation are still to be finalised by the Commodore, but he stated there would be no formal sit down meal for the function, instead some finger foods would be provided for guests.

Action Item: The Commodore to finalise details for the function, invite official guests, and liaise with Neil Anderson for Sailability participation on the day.

Item 64 Presentation Function - 2021: The Commodore stated the function was a resounding success with many members and guests passing on some positive feedback. He again took the opportunity to thank Terrie (Blackford), Nikki (Parker), Jim (LeLaen), Brenton (Curran), and their helpers for organising and setting up the function. **ITEM CLOSED.**

Item 67 Purchase of the 2021 – 2024 Racing Rules of Sailing (Blue Book): The Commodore advised Mick Forbes had volunteered to print off copies of the 2021 – 2024 Blue Book, rather than the club purchasing copies. These will be available for the start of the 2021 – 2022 season.

Action Item: Mick (Forbes) to print off copies of the 2021 – 2024 Blue Book.

Item 69 Concept Plan to extend the Clubhouse: The Commodore welcomed Clive (Ferris) to the meeting stating that Clive, with his expertise and experience in the building trade, would be assisting the Commodore and Andy (Whitbourne) to develop a concept plan for the 2nd story clubhouse extension. Once this was completed the plan would be presented to the Committee for discussion and decision, before starting the process of approvals, building quotes, and sourcing funding.

Action Item: The Commodore and Andy (Whitbourne) to review the draft plans provided by Clive (Ferris).

Item 70 Work, Health, and Safety (WHS) Audit: Following from the decision to re-apply for the Club to become a Discover Sailing Centre, at the May General Meeting, Jim (LeLaen) advised he had commenced inspecting the club's boats, in preparation for our audit by Australian Sailing. The Commodore stated he would organise a small working group to carry out a safety inspection, of all the club's equipment, before the start of the new season in September.

Action Item: The Commodore to organise a working group to inspect the club's equipment.

Item 71 Fee Structure for Season 2021 - 2022: The Commodore stated he had emailed details of the analysis he had carried out on the club's income and expenditure over the last two seasons and his recommendation to leave fees the same for Season 2021 – 2022. The general feedback agreed with this recommendation and this was endorsed by the Meeting. Jim (LeLaen) advised he and Andy (Whitbourne) were reviewing the fee structure for the junior sailing, and how it was paid, and would provide feedback in the near future.

Action Item: Jim (LeLaen) and Andy (Whitbourne) to finalise their review of the junior's fee structure and provide a recommendation to the Committee.

Item 72 MPASC Participation in the NSW Youth Championship Regatta: The Commodore advised the first meeting (on-line) with Australian Sailing (AS) and participating clubs had taken place on Wednesday, the 2nd June, with a number of action items resulting from the meeting. These would be action by the appropriate club members. Further meetings are scheduled in July and August to finalise planning for this regatta. The Commodore further advised AS had requested the use of one of our ribs for the coaching clinic, to be held on the days just prior to the regatta (29/9 to 1/10/2021). AS would lease the boat from the club at \$120 per day. The meeting agreed to lease the "red" rib.

5. **Reports**

Treasurer's Report: The Treasurer's Report for May was tabled by the Commodore.

Moved: Terrie (Blackford) **Second:** Janet Carr **Carried**

Race Committee Report: No Report.

Regatta Committee Report: No report.

6. **Correspondence In:**

- Lease update from Central Coast Council (email)

7. **Correspondence Out:**

- Aquatic Licence Application to NSW Maritime.

8. **General Business.**

Item 73 Ice Cream Freezer Seals: Janet (Carr) advised the seals for the ice cream freezer had deteriorated and needed replacing. Jim (LeLaen) stated he would have a look into sourcing new seals and replacing the existing ones on the freezer.

Action Item: Jim (LeLaen) to source and replace the seals on the ice cream freezer.

Item 74 Changing the colour of the Permanent Rounding Marks: Gary (Graham) has suggested that the club look into changing the colour of the permanent rounding marks as these were often difficult to see. The Commodore stated the colour of all marks, and buoys on the lake were governed by NSW Maritime but he would enquire if our could be changed.

Action Item: The Commodore to speak to NSW Maritime re the colour of the permanent marks.

Long Term Issues.

Covid-19 Safety Check for Commencing Sailing Operations: The Commodore advised restrictions will change from time to time, as ordered by the State Government, and that the club would continue to comply with any orders issued by the Government.

Renewal of Council Lease: Council is working through the renewal of the lease, as it is with all other long-term leases within the council area. Until the lease was finalized the Club would continue a month to month lease arrangement.

Renewal of RSA Qualifications for Club Members: The Commodore stated any member who undertook the RSA training would be reimbursed the cost of the course by the Club. He had further advised the same offer of reimbursement would apply to any member who renewed their RSA.

Club “Health” Check -Sport Australia: Andy (Whitborne) had previously advised Sport Australia had released a new on-line tool “Game Plan” which would allow clubs to review their processes and governance. Andy stated he had completed some of the review and had invited the Commodore to also have a look at the tool and provide input. Andy further stated he would like other club members to participate, so we could have a wider view on where we thought the club was at, and what we should be doing or not doing. Both Nikki (Parker) and Ken (Dalton) said they would like to participate

Meeting Closed: 7.50pm