



Mannering Park Amateur Sailing Club

Grace Street Mannering Park NSW
P.O. Box 7186 Mannering Park NSW 2259

www.manneringparkasc.org.au

Club Handbook

2019-2020 Season

MPASC HANDBOOK FOR 2019-2020

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MPASC HANDBOOK FOR 2019-2020

1 - COMMODORES WELCOME 2019 - 2020

I would like to welcome everyone to the start of another sailing season. The 2019-2020 season will, like last season, be full of activities both on and off the water.

In May we celebrated the official opening of our jetty/pontoon, our 50th Anniversary, and our 2018 – 2019 Season Presentation. The function was an outstanding success and it was a delight to see so many “Old and Bolds”, from years gone by, join us to celebrate these significant events.

On the water the Club will host a few regattas to continue the success we have enjoyed in previous years, including a joint venture with Sunshine and Wangi to again host the NSW Youth Sailing Championships in September/October 2019. The “Interclub” series with SLMASC will again be contested and this season we will be defending the trophy for a sixth year running, following our success in 2018 – 2019. With the input from both our yacht and catamaran sailors this season’s sailing programs are again being tailored to meet your expectations and, together with our Executive team, I hope to rebuild the numbers of both catamarans and yachts sailing each week. Our popular Twilight Series will commence in early October (with the start of Daylight Saving) and again we hope to build on the strong fleet numbers from last season.

Our junior programs, the “learn to sail” (LTS) and the “learn to race” were a great success, and 2019 – 2020 will see similar programs run at the Club. With the large number of juniors now sailing with the club we have created a Vice Commodore Dinghies to oversee their activities and continue the development of our juniors.

With the jetty/pontoon project completed we are now looking to expand the club’s storage facilities and have disabled toilets and showers installed so that Sailability can commence operations from Mannering Park.

I would like to acknowledge and thank our Club sponsors, Cathy Maria Real Estate, Phillips Sails, Doyalson RSL, Lake Munmorah United Bowling Club, Reach Marine Services, and BV Steel for their continued support of the Club.

As with any volunteer organisation the success we have enjoyed over the years is fully dependant on the people who week in - week out volunteer their time and efforts to undertake the countless tasks needed to run events and the Club in general. Saying thank you often seems not enough, but never-the-less I would like to acknowledge those Club members who do make the effort so that all of us can enjoy the sport we love.

I am looking forward to competing and socialising with you all throughout the season. I am also looking forward to working with my Committee and Club Officials and with all those many volunteers who I know will once again give so freely of their time to support the Club.

John Skewes

Commodore MPASC

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2 – LIST OF CLUB OFFICE OFFICE-BEARERS

Executive Committee

Position	Name	Contact Tel No
Commodore	John Skewes (0402961019)	commodore@manningparkasc.org.au
Vice-Commodore –		
<i>Yachts</i>	Jim McCulloch (0411591152)	viceyachts@manningparkasc.org.au
<i>Catamarans</i>	Adrian Foster (0404657718)	vicecats@manningparkasc.org.au
<i>Dinghies</i>	Jim LeLaen (0429204415)	vicedinghies@manningparkasc.org.au
Treasurer	John Sivell (0408590548)	treasurer@manningparkasc.org.au
Secretary	Bruce McWhirter (0417441252)	secretary@manningparkasc.org.au

General Committee Ordinary Members:

Michael Forbes, Michael Pilgrim, Darcy Wilson, Brett Hord

Club Officers

Club Captain	Kevin Cook	ccaptain@manningparkasc.org.au
Social Coordinator	Terrie Blackford	social@manningparkasc.org.au
Canteen Manager	Janet Carr	
Handicapper –		
<i>Saturdays (Yachts)</i>	Patrick MacGregor	handicapperyachts@manningparkasc.org.au
<i>Saturdays (Catamarans)</i>	Warren Pfeffer	handicappercats@manningparkasc.org.au
<i>Wednesdays (Twilight)</i>	Michael Pilgrim	handicappertwilight@manningparkasc.org.au
Twilight Race Coordinator	Michael Pilgrim	
Twilight Race Timekeeper	Anne Lewicki	
Equipment Auditors	Michael Forbes, Kevin Cook	equipauditor@manningparkasc.org.au
	Andrew Whitbourne, Jim Hutchinson, Rob Blanch,	
WHS Officer	Michael Forbes	
Public Officer	Patrick MacGregor	handicapperyachts@manningparkasc.org.au
Member Development and		
Training Coordinator	Andrew Whitbourne	development@manningparkasc.org.au
Race Committee	Patrick MacGregor, Andrew Whitbourne, Warren Pfeffer, Jim McCulloch, Michael Forbes, Darcy Wilson, Adrian Foster, Jim LeLaen	
Protest Committee	Warren Pfeffer, Robert Blanch, Michael Forbes, Jim McCulloch, Darcy Wilson, Adrian Foster, Jim LeLaen	
Regatta Committee	Michael Forbes, Brenton Curran, Andrew Whitbourne, Adrian Foster, Andrew Peters	
Webmaster	Bruce McWhirter	webmaster@manningparkasc.org.au
Grants Coordinator	Nikki Parker	
Licensee	John Skewes	commodore@manningparkasc.org.au
Publicity Officer	Nikki Parker	publicity@manningparkasc.org.au

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3 – BY- LAWS OF THE CLUB

Club Premises and Property

- No club property may be removed from the club premises without the permission of the Club Captain, Secretary, or Commodore.
- Children must always be under the control of an adult.
- Complaints relating to clubhouse facilities or equipment should be directed to the Duty Committee Officer of the day who shall enter the information/complaint into the club's maintenance log/register for the Club Captain to action.
- No personal property, boats or equipment may be stored at the Club.
- Smoking is not permitted inside any part of the Clubhouse and boat storage area in line with NSW Government legislation.

Racing

- The conduct and control of racing shall be vested in the Race Committee.
- All boats must carry appropriate insurance and a current safety certificate.
- Only boats that are owned by members shall be accepted into the Club Register of Boats. No fee will be charged for the registration of a boat.
- Any boat that is not registered with MPASC, or another Club, shall not be eligible for entry into races conducted by the Club.
- Casual visitors may be accepted with agreement of the Race Committee.
- All entrants in the club's races shall comply with the Sailing Instructions issued by the Race Committee.
- Complaints regarding the race organization should be directed, in writing, to the Race Committee.
- Entrants in races, if required, shall agree to supply the names of persons who crew on their boat.
- The Club operates a VHF Band radio (CH 77).

Note: IF A BOAT DOES NOT CARRY A RADIO, THE CARRYING OF A MOBILE PHONE IS ENCOURAGED. THE CLUB'S EMERGENCY CLUBHOUSE No is 02 4359 3518

Membership

- MPASC membership application follows the procedure as described in the Club's Constitution and Code of Practice, which are available on the Club's Website.

4 – MEETINGS

- General Meetings of the Club are held on the second Tuesday of every month, in the Clubhouse, starting at 7 pm.
- Special General Meetings may be convened at the request of 5% of the members. A member must give written notice of business to be included in the agenda.
- No business, other than that in the notice, may be transacted at a Special General Meeting.
- Members with matters for discussion by any of the Club's sub Committees must approach a Committee Member and apply in writing to the Secretary of the club at P. O. Box 7196 Mannering Park NSW 2259.
- Members are expected to attend information meetings which may be called from time to time.
- The Club's Annual General Meeting (AGM) will be held on the Sunday following the last Saturday race day of the season in April/May.

5 – CLUB PERPETUAL TROPHIES

Club Champion

A trophy awarded to the Club Champion, in each division/fleet, based on the overall result of all Series sailed during the season.

A and C Class Catamaran Fleets

A trophy awarded to the Champion boat in each of the A Class and C Class Catamaran fleets. There is a separate award to the overall Catamaran Fleet Club Champion.

Parkvale Trophy

A trophy awarded to the Club Member of the year, chosen by the Club Committee.

Most Improved Club Members(s)

A trophy may be awarded to the member(s) that, in the opinion of the Race Committee, has demonstrated the greatest improvement in sailing skills during the season.

Pam Fors Twilight Clock Trophy

A trophy donated by Bill Fors, husband of the late Pam Fors and past supplier of the club trophies. The boat with the highest total number of points for all Twilight races will be awarded the trophy.

Ladies Day Race Trophy

A trophy awarded to the female skipper of winning boat of the Ladies Day Race Series.

Chris Blackford Memorial Trophy

A trophy awarded the Junior Best and Fairest Sailor.

6 – PRIZES

On Saturdays all skippers and crew are invited to the club after the race for the announcement of results, to read the articles on the notice board posted by the General and Race Committees and to hear general announcements. Refreshments are available at the Clubhouse.

Weekly Prizes

- The General Committee may approve a weekly prize to be awarded after racing on Saturdays.

Interclub Race Prizes

- Prizes for 1st, 2nd, and 3rd place getters will be awarded for the Interclub races hosted by MPASC.

End of Season Prizes - Yachts

- A trophy or prize will be awarded in each Series to the boat with the lowest point score in that Series.
- A trophy or prize will be awarded as the Club Champion to the boat with the lowest total points in all Series sailed in the season.

End of Season Prizes - Catamarans

- A trophy or prize will be awarded in each Fleet's Handicap Series to the boat with the lowest point score in the combined pre and post Xmas Series. A competitor will be allowed to drop a third of their highest scores.
- A trophy or prize will be awarded as the Club Champion within the Fleet to the boat with the lowest total points in that Fleet's championship series with each boat allowed to drop three races if twelve races, two races if ten, one race if nine, and all races count up to and including eight.
- A trophy or prize will be awarded as the Club Junior Champion from races conducted within the championship series.

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7 – ANNUAL CLUB MEMBERSHIP

MEMBERSHIP	MEMBERSHIP FEE
ADULT SAILING MEMBERSHIP	\$90
JUNIOR MEMBERSHIP (18YRS AND UNDER AND AT SCHOOL)	\$60
SOCIAL/AFFILIATE MEMBERSHIP	\$30
FAMILY MEMBERSHIP (TWO ADULTS AND TWO CHILDREN -18YRS AND UNDER AND AT SCHOOL)	\$240

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8 - RACE FEES

SATURDAY RACING	
YACHTS & CATAMARANS: FULL SEASON – UP TO 33 RACES/DAYS Includes one catamaran regatta or interclub races with SLMASC (no catering) Must be paid before the 5 th October 2019	\$140
DINGHY RACING: FULL SEASON – UP TO 28 RACES/DAYS Must be paid before the 5 th October 2019	\$70
HALF SEASON RACES – POST CHRISTMAS FROM 1 ST JANUARY 2020 Must be paid before the 18 th January 2020	\$100
WEDNESDAY TWILIGHT RACING	
FULL SEASON – UP TO 24 RACES/DAYS Must be paid before the 8 th November 2019	\$120
HALF SEASON – PRE CHRISTMAS - 11 RACES Must be paid before the 8 th November 2019	\$77
HALF SEASON – POST CHRISTMAS - 13 RACES (\$6 PER RACE) Must be paid before the 30 th January 2020	\$91
COMBINED SATURDAY & WEDNESDAY RACES	
FULL SEASON – UP TO 33 SATURDAY RACES AND 24 WEDNESDAY TWILIGHT RACES Includes one catamaran regatta or interclub races with SLMASC (no catering) Must be paid before the 1 st November 2019	\$210
DAILY RACES FEES – YACHTS & CATAMARANS (BOTH SATURDAYS & WEDNESDAYS) VISITORS DAILY/CASUAL RACE FEES DAILY/CASUAL RACES – DINGHY	\$10 \$15 \$5

9 – AUSTRALIAN SAILING (AS) MEMBERSHIP FEES

Under a revised Business Model Australian Sailing (AS) no longer levels individual membership fees, instead levels an “Affiliation” fee on all Clubs and Sailing Associations. This “Affiliation” fee will be paid by the Club as an ordinary “operational expense” for MPASC. Club Members need only nominate AS registration is required on their Membership application form and the Club’s AS Administrator (John Skewes) will register them under the Club’s name. AS registration is required for participation in all AS sponsored events including State and National Championship regattas.

10 - PAYMENT OF MEMBERSHIP & RACE FEES

Members can pay their MPASC membership and race fees to the Treasurer or directly to the Club’s bank account at:

Commonwealth Bank BSB: 062-832
 Account No.: 10225462
 Account Name: Mannering Park Amateur Sailing Club.

Note: Member’s name must be included in the transaction details to allow the Treasurer to reconcile payments.

11 - RESPONSIBILITIES OF CLUB OFFICIALS

Health and Safety

- It is the responsibility of ALL members to ensure a safe and healthy environment for members, guests, and all visitors to the Mannering Park Amateur Sailing Club including associated activities.
- ALL members are responsible for reporting anything that may impact on the health and safety of members, guests and any visitor.
- Reports should be directed to the Club's WHS Officer (Michael Forbs) or any Club Official and noted in the MPASC General Maintenance Log and Incident Registers (located under the canteen counter).

Commodore

- The Commodore is responsible for the overall management of the club, including policy, directions and discipline.

Vice Commodores – (Yachts, Catamarans, Dinghies)

- Support the Commodore as required and perform duties as written in the Club's Constitution.
- Administer the operations of the yacht and catamaran fleets respectively.
- Coordinate preparation of Sailing Instructions.
- Notify all members of any changes in the Sailing Instructions.
- Prepare a Duty Roster for (a) Yachts and (b) Catamarans for each week of the sailing season and check that each boat or member is aware of their rostered date and confirm attendance.
- All three Vice Commodores are members of the Race Committee.

Treasurer

- Apply for the NSW Maritime Licence in time for the season.
- Receive membership and race fees.
- Provide a list of financial members and race entrants to the Race Committee and Secretary.
- Prepare a budget for the year of income and expenditure. Control expenditure and income for current year.
- Prepare a monthly financial report for the Executive Committee.
- Review the insurance cover of MPASC and ensure that all appropriate insurances are current, and premiums paid.
- Maintain the Club's bank and card accounts.

Secretary

- Receive all membership applications.
- Maintain a register of members' names, addresses and contact numbers.
- Provide a list of members' names and addresses to the Public Officer.
- Receive Boat Register Forms and maintain a Register of Boats and Safety Certificates.
- Keep a list of all keys to the club.
- Receive all correspondence and reply to all relevant correspondence.
- Prepare agendas for Club meetings. Keep minutes of all meetings. Post a summary of all Committee meetings on the Club's notice board.

WHS Officer

- Manage the Club's Workplace Health and Safety requirements under State and Federal Legislations.

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Club Captain

- Ensure the Club's rescue boats and equipment i.e. marks, flags, boats, motors, PFDs, etc are maintained in good order.
- Maintain a list of all club equipment and its whereabouts (Assets Register). Arrange for repair and servicing of equipment.
- Maintain the fire and First Aid equipment in the clubhouse and rescue boats. Post a list of members qualified to administer first aid on the clubhouse information board.
- Responsible for the maintenance of the club building and maintenance of the surrounding grounds.
- Maintain and operate the Club two-way radios (27MHz & VHF) and mobile phone.
- Maintain instructions for use of radios and test radios on a regular basis.

Social Coordinator

- Plan and manage special events e.g. the Club's Presentation Night, Regatta Social Events, and Club off-water social events.
- Manage cost/expenditure accounts for special events and report these to the Treasurer.

Canteen Manager

- Manage the operations of the Club's canteen on normal race days and regatta events as required by the club.
- Each Saturday race day set up the canteen (prepare items for sale etc.) ready for handover to the Duty members rostered for that day.
- Manage cost/expenditure accounts for the canteen and report these to the Treasurer.
- Provide monthly canteen report to the Treasurer and Executive/General Committee meetings, including sales, profit, and stock on hand.

Member Development and Training Coordinator

- Coordinate the Club's Training Program for both juniors and seniors.
- Organise rules nights and training events.
- Coordinate training courses for participation by Club members.
- Coordinate activities to attract new members.

Equipment Auditors

- Ensure that all entries in Club races comply with safety regulations, including NSW Roads & Maritime Services regulations. Must be certified as an Equipment Auditor by YA.
- Certify yachts competing in MPASC competitions comply with YA safety requirements.

Race Committee

- The Race Committee shall develop sailing instructions and courses for the season and make amendments from time to time.
- The Race Committee will determine what course is to be sailed or if a race is to be cancelled due to weather conditions.
- Suggestions regarding changes and improvements to the race organisation should be directed to the Race Committee for consideration.

Regatta Committee

- Coordinate and manage Regattas hosted by the Club.
- Liaise with other Clubs for Interclub events.
- Work with the Social Coordinator and Canteen Manager on "Special Events" days hosted by the Club.

Publicity Officer

- Coordinate the preparation of newsletters, including editing and sourcing information. Post approved content to the website.
- Submit approved material to relevant press, magazine, and radio (e.g. race results, regatta advertisements, results, and editorial).

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Webmaster

- Maintain the architecture of the MPASC Website and provide technical support as required.
- Post relevant information as required including race documentation, sailing instructions, weekly race results, event notifications, newsletters, items received from Content Managers and *ad hoc* information as approved by the Executive Committee.

Public Officer

- This office is defined by the NSW Department of Fair Trading's "Model Rules" for associations.
- The responsibilities are defined by the NSW Associations Incorporation Act 2009.
- Need not be a member of the Club.

Licensee

- Ensure that MPASC complies with the NSW Responsible Service of Alcohol legislation.
- Maintain the RSA register and ensure that any person providing alcohol from the bar at MPASC has a valid Responsible Service of Alcohol Certificate and a copy is on hand in the RSA folder held at the Club.
- Ensure submission of license renewal application are completed and submitted in early November each year.

Handicappers

- The use of handicaps is intended to enable yachts or catamarans of different size and speed to participate in reasonable competition.
- The objective of the TCF/handicaps, as allocated by the yacht handicapper, is to ensure that each entrant has a reasonable chance of winning the race.
- The Handicapper has the discretion to review and modify handicaps each week to achieve this objective.
- Know before the start of a series, which boats are entrants for the whole series, and which are the casual entrants. This information is available from the Treasurer and/or Secretary.
- Award a TCF/handicap to each boat before each race. Award a TCF/handicap to a new boat. Check that the boat has been correctly registered, with a safety certificate, a race entry has been completed, that the race fees are paid and that the boat is crewed by Club Members.
- Check with the Duty Committee Officer that there are no problems with the race. Work out the provisional results of the race from the Time Sheet after the race.
- Inform the Commodore, or Vice-Commodore, of the provisional winners and post the results, after any protest.
- Calculate the worked TCF/handicaps for each boat/cat after a race and derive revised handicaps for each boat for the next race.
- Write up the names of boats entered for a series and record their results each week on the MPASC Website. Work out the overall results after the last race in each series.
- Keep all the Time Sheets, Handicap Calculation Sheets, a Score Record Sheet for each series and a Table of Worked Handicaps for boats for each race.

Twilight Coordinator

- The Twilight Coordinator shall coordinate all activities associated with the running of the Wednesday Twilight competition.

Twilight Race Timekeeper

- The Twilight Race Timekeeper shall assist the Twilight Coordinator in the timing and recording results for each twilight race.

Protest Committee

- The Protest Committee shall adjudicate on all protests lodged within the club.

12 - WEEKLY DUTIES

Club Members Race Day Duty

- Owners/Skippers and Crews from yachts and catamarans will be rostered for duty on each race day.

For yachts the duty boat may race but must provide one capable person ashore to start and finish the race, man the radios, assist in the canteen, and provide the race result to the handicapper. After the race the entire yacht (duty boat) crew must attend the clubhouse to assist in providing canteen and bar services. If a duty boat races on her duty day she shall be awarded a minimum three (3) points or her race result if better than third. The duty boat must also provide at least one person with a current RSA certificate, to operate the bar between 5 pm and 8 pm. If no RSA qualified person is available, the bar shall remain closed. A list of onshore duties for the duty boat is located on the fridge in the canteen area.

- Responsibilities of duty personnel include:
 1. Sorting out any problems which might arise during their duty.
 2. Assisting in checking the race results before they are announced.
 3. Be available to hear complaints and to direct these to the relevant Club Official responsible for any correction. Note any complaints, incidents, and reports in the MPASC General Maintenance Log & Incident Register (located under the canteen counter).
 4. Receive the Protest Forms and pass these to a member of the Protest Committee.
- It is the responsibility of the crews to find out the date that they are on roster. The roster list will be placed on the notice board in the clubhouse and posted on the Club's website. **The Catamaran Duty Crew is required to report to the Clubhouse by 9am and remain on duty until 4pm. The Yacht Duty Crew is to report to the Clubhouse by 12 noon and remain on duty until 8pm.**
- Any boat (including regular crew) that does not attend to perform the Club Race Day Duty requirements will be penalised and scored as DNE (Disqualified Not Excludable) which cannot be discarded.
- MPASC Support Boat 1 "ROY" (5 Metre "MAKO TRUCK") has a call sign of MP2 on VHF Channel 77 or 27 MHz Channel 94.
- MPASC Club Support Boat 2 "ERIC" (4.9 Metre Rigid Inflatable) has a call sign of MP3 on 27 MHz Channel 94 or VHF Channel 77.
- Only Club members are permitted to operate the Club's support and rescue vessels. Boat operators and crew are always required to wear a life jacket and have the engine cut-out switch attached.

THE NSW ROADS & MARITIME SERVICES (RMS) REQUIRES THE DRIVER OF A BOAT, GOING OVER 10 KNOTS, TO HAVE A CURRENT BOAT LICENCE. NO ALCOHOL IS PERMITTED ON THE CLUB'S SUPPORT BOATS AT ANY TIME. TWO PERSONS SHOULD BE ON THE CLUB SUPPORT BOATS AT ALL TIMES AND THE CLUB REQUIRES THE WEARING OF PFDS.

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Club Duty Members' Responsibilities (Catamaran Crews) – Early Shift 9AM – 4PM

- Open clubhouse & boatshed. Sweep floor and set up tables and chairs in front of clubhouse.
- Bring Garbage Bins out from the boatshed and place beside Clubhouse.
- Check that the showers and toilets are clean and operable.
- Check that there is enough fuel in both Club support boats. Check with Club Captain regarding refueling of the boats.
- Switch on Club VHF (Channel 77) and 27 MHz (Channel 94) radios and mobile phone.
- Launch support boats and load course buoys.
- Set out the Course/s as instructed by the Race Committee Official or Vice Commodore Cats.
- Assist the Training Coordinator with on water support as required.
- Conduct on-water start/finish procedures for catamaran & yacht races as required.
- Carry out race support duties as required and directed by the DCO.
- Flush outboards, wash and put away the Club support boats. Ensure radios are turned off. Tidy boatshed area and lock boatshed door.

Club Duty Members' Responsibilities (Yacht Crews) – Late Shift 12 Noon – 8PM

- Perform the Time Keeper duties for the Yachts (Start electronic clock, record finish times etc.).
- Operate the Canteen during the afternoon/evening, including cooking the BBQ, or other foods to be sold and serving non-alcoholic drinks e.g. soft drinks, water, tea and coffee.
- Serve alcoholic drinks from the Bar area – only if you have an RSA. Please notify the DCO if your team does not have an RSA Certificate holder.
- Wash up kitchen utensils, mop the floor, and wipe the benches.
- Clean toilets and shower area before closing the Clubhouse for the day. Leave the microwave empty. Leave left over bread and meat in the freezer, unless directed otherwise by a member of the Canteen Committee.
- Switch off light, set the security alarm and lock the clubhouse.
- Ensure garbage bins and other waste products are positioned in Grace Street for collection.

Timekeeper Operating Responsibilities - Yacht Races (Yacht Crews)

- Timekeeper's bag contains binoculars, Sailing Instructions, Timesheets, 2 stopwatches and a Register of Yachts.
- Start the clock set at 60 minutes at 1.15 pm (or 12.15 pm for Marathon races). Start the stopwatches at the same time as the clock. Write down the time by your wristwatch on the time sheet as a precaution against failure of the stopwatch.
- Tick off the boats on the time sheet as you recognise them. Write DNS against all the boats which do not sail.
- Note the names of all the boats which started early and did not restart. Record them on the Time Sheet. Their time of finishing must still be recorded.
- Record the time on the stopwatch when each boat crosses the finish line. If a boat is flying a spinnaker in its normal position, then you record the time when the front of the spinnaker crosses the line. This applies to any part of the boat in its normal position.
- Wave the black and white checkered flag as each boat finishes. All boats that start must be accounted for on the result sheet.
- In a tight finish it is difficult for one person to record and watch the boats at the same time. Have another person call out the name of the boat, then "Now", as the boat crosses the line. You may write on a spare piece of paper, to save time searching for their name on the sheets.

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APPENDIX A

Membership Renewal Form 2019-2020

I _____ (Full Name)

Of _____ (Address)

_____ Post Code _____

Telephone (H) _____ (W) _____ (M) _____

Email Address _____

YNSW Registration Required Y / N _____ Date of Birth ____/____/____

Boat Licence (Y/N) _____ RSA Cert (Y/N) _____ Expiry ____/____/____ Radio MROCP (Y/N) _____

Child Protection Check (Y/N) _____ First Aid Cert (Y/N) _____ Expiry ____/____/____

Food Handling Cert (Y/N) _____ Other Relevant Qualifications _____

Yacht / Catamaran / Dinghy Name/s _____ Type / Class _____

Signature _____ Date _____

(PARENT/GUARDIAN ON BEHALF OF JUNIOR MEMBERS)

I HEREBY APPLY TO RENEW/BECOME A MEMBER OF MPASC INC. IN THE EVENT OF MY/OUR ADMISSION/RE-ADMISSION AS MEMBER/S I AGREE TO BE BOUND BY THE CLUB'S CONSTITUTION AND CODE OF CONDUCT. I DO / DO NOT GIVE PERMISSION FOR LIMITED PERSONAL DETAILS TO BE PUBLISHED IN MPASC DOCUMENTS INCLUDING THE MPASC WEBSITE. ALL SAILING MEMBERS AGREE TO PARTICIPATE IN THE DUTY BOAT ROSTER FOR SATURDAY RACING. DUTY BOAT ROSTER INCLUDE BOTH ON AND OFF WATER DUTIES, INCLUDING CLUB CANTEN DUTIES.

Adult Sailing Membership	\$90	<input type="checkbox"/>
Junior Membership (18yrs and under, and at school)	\$60	<input type="checkbox"/>
Social/Affiliate Membership	\$30	<input type="checkbox"/>
Family Membership (Two Adults and Two Children)	\$240	<input type="checkbox"/>

Please Note:

- **Skippers/Boat Owners Membership fees must be paid prior to commencement of any racing (including Twilight races).** Boats who do not meet this requirement will be ineligible to have the race(s) included in any point score until such time as the Skipper/Boat Owner pays their Membership fees.
- All other crew membership fees to be paid prior to commencing their 4th race for the sailing season (excludes Twilight races).
- Boats identified as having crew on-board in breach of this condition will be scored DNE (Disqualified–Not Excludable).
- Twilight crews are encouraged to become Social members of the club if not already full members. Members can pay their MPASC membership and race fees in cash/cheque to the Treasurer or directly to the Club's bank account at: Commonwealth Bank BSB: 062-832, Account No: 10225462, Account Name: Mantering Park Amateur Sailing Club. Please ensure your name is included in all transaction details to allow the Treasurer to reconcile payments.

Total Paid \$ _____

DIRECT TO BANK
MPASC On-line Savings Account
BSB: 062 832
ACC: 10225462

APPENDIX B

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Boat (Yacht, Catamaran, Dinghy) Registration Form 2019-2020

Boat Name _____ Type/Class _____

Length _____ Sail Number _____ Hull Colour _____ Deck Colour _____

Boat Insurance Company _____ Policy Number _____ Expiry Date _____

Owners Name _____ Usual No of Crew: _____

Address _____

Telephone (H) _____ (W) _____ (M) _____

Email Address _____

Signature _____ Date _____

SATURDAY RACING		Please Tick
Full Season - Up to 33 Races/Days <i>Includes one (1) catamaran regatta, either Open or 14' cat. (entry fee only–no catering) or Yacht Interclub Series with SLMASC</i> Must be paid prior to 5th October 2019.	\$140	
Half Season Races – Post Christmas - from 1 st January 2020 Must be paid prior to 18th January 2020.	\$100	
Daily Races – Per day/race	\$10	
Visitors Daily Race Fee	\$15	
WEDNESDAY TWILIGHT RACING		
Full Season – 24 Races/Days Must be paid prior to 8th November 2019.	\$120	
Half Season Races – Pre Christmas - 11 Races Must be paid prior to 8th November 2019.	\$77	
Half Season Races – Post Christmas - 13 Races Must be paid prior to 30th January 2020.	\$91	
Daily Races – Per day/race	\$10	
Visitors Daily Race Fee	\$15	
DINGHY RACING		
Full Season – <i>if paid by 5th October 2019</i>	\$70	
Daily/Casual Races – Per day	\$5	
COMBINED SATURDAY & WEDNESDAY		
Discounted Payment of all Race Fees for full season. <i>Includes up to 33 Saturday and 24 Wednesday Races/Days and either entry to one of the Club's catamaran regattas or the Yacht Interclub Series with SLMASC.</i> Must be paid prior to 5th October 2019	\$210	
Total Amount Payable		

- Notes:**
- i. Race fees must be pre-paid for any race results to be included in a Series.
 - ii. Full season discounted fees (Saturdays, Wednesday Twilights, or combined Saturday and Twilights) are only available if paid in full by the due date. Single Race Day and Casual race fees are neither refundable nor applicable as part payment of yearly discounted fees. All boats entering any race/s conducted by Mannering Park Amateur Sailing Club shall have third party insurance cover of not less than AUD\$5,000,000 (recommended AUD\$10,000,000) or equivalent thereof in any other currency for any accident. All owners/competitors who sign this Entry Form are deemed to have made a declaration that they hold such cover.
 - v. Members can pay their MPASC membership and race fees in cash/cheque to the Treasurer or directly to the Club's bank account at: Commonwealth Bank BSB: 062-832, Account No: 10225462, Account Name: Mannering Park Amateur Sailing Club. Please ensure your name is included in all transaction details to allow Treasurer to reconcile payments.