



MANNERING PARK AMATEUR SAILING CLUB INC.

STRATEGIC PLAN 2020-25

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1. Forward

1.1 Formulation

The Mannering Park Amateur Sailing Club Strategic Plan was formulated in 2019 by Andrew Whitbourne. The process included a planning workshop, involving all key stakeholders. This broad involvement was intended to ensure that the objectives and strategies contained within the Plan were fully representative of the entire membership of the club.

The workshop was held at the sailing club and involved a number of informal discussions with varying groups of members. The information contained within this Plan was gathered from these workshops and from further consultation undertaken within the club.

1.2 Structure

This Plan is in four main sections, each of which answers an important planning question:

1. *Snapshot of the club*

Where are we now?

2. *Purpose statement*

Why do we exist? What do we do?

3. *Guiding principles*

What is important to us?

4. *Action plan*

Goals

What do we want to achieve?

Strategies / Actions

What are we going to do?

Key Performance Indicators

How do we measure our success in achieving our goals?

Responsibilities

Who is the club person responsible for achieving the goal?

Timeline

When is the task due?

Resources

How much money and what will be required to achieve this goal?

Q.A.

What records are to be kept to record progress?

1.3 Implementation and Monitoring

This Plan will be tabled at each Annual General Meeting in order to ensure that it is implemented throughout the year and that specified timeframes are being met.

Manning Park Amateur Sailing Club will also hold an annual planning review workshop in line with its AGM to ensure that this plan is updated each year.

Ongoing monitoring of the Action Plan is done via regular monthly or three monthly reports provided to the committee by the various sub-committees and delegated office holders. Reports are variously received from the Vice Commodores, Canteen Coordinator, Regatta Coordinator, Grants Officer, Partnership/Sponsorship Coordinator and Training Coordinator.

2. Key Stakeholders

Manning Park Amateur Sailing Club will consider the following groups and individuals within this planning process.

- Ordinary Membership base
- Existing Junior sailing members
- MPASC Junior Sailing Committee
- MPASC Executive Committee
- Existing Junior sailing parents/guardians
- Local community – through public notice.
- Australian Sailing
- Club Sponsors
- Local Council and Councilors
- State Government member

3. SNAPSHOT OF THE CLUB

3.1 Organisational Chart

The Mannering Park Amateur Sailing Club is governed, in line with its constitution, by an elected Executive Committee and Ordinary Committee members whose numbers can vary from 2-5.

The Executive Committee is made up of the Commodore, Vice Commodore Yachts, Vice Commodore Catamarans, Vice Commodore Dinghies, Secretary and Treasurer.

The Executive Committee and the Ordinary Committee members make up the club's committee and are elected annually at the club's Annual General Meeting.

The Commodore is responsible for the overall management of the club, including policy, directions and discipline.

The roles of the Vice Commodores Yachts, Catamarans and Dinghies are to:

1. Support the Commodore as required and perform duties as written in the Club's Constitution.
2. Administer the operations of the yacht, catamaran and dinghy/junior fleets respectively.
3. Coordinate the preparation of Sailing Instructions. Notify all members of any changes in the Sailing Instructions.
4. Prepare a Duty Roster for (a) Yachts and (b) Catamarans for each week of the sailing season and check that each boat or member is aware of their rostered date and confirm attendance.
5. Ensure a roster of a Duty Committee Officer for each week is compiled and posted on the Club's Notice Board and web site.
6. Ensure that each officer knows his duty

The Treasurer's role is to:

1. Apply for the NSW Maritime Licence in time for the season.
2. Receive membership and race fees. Provide a list of financial members and race entrants to the Race Committee and Secretary.
3. Prepare a budget for the year of income and expenditure.
4. Control expenditure and income for current year.
5. Prepare a monthly financial report for the Executive Committee.
6. Review the insurance cover of MPASC and ensure that all appropriate insurances are current and premiums paid.
7. Maintain the Club's bank and card accounts.

The Secretary's role is to:

1. Receive all membership applications.
2. Maintain a register of members' names, addresses and contact numbers.
3. Provide a list of members' names and addresses to the Public Officer.
4. Receive Boat Register Forms and maintain a Register of Boats and Safety Certificates.

5. Keep a list of all keys to the club. Receive all correspondence and reply to all relevant correspondence.
6. Prepare agendas for Club meetings. Keep minutes of all meetings. Post a summary of all Committee meetings on the Club's notice board.

Various Club Officers and Sub Committee members are elected at the General Meeting immediately following the AGM. These Club Officers and Sub Committees perform the week to week roles required to allow the club to function

3.2 Population and Demographics

2021 Census Mannering Park

People: 2,594.

Male 49.5%

Female 50.5%

Aboriginal or Torres Strait Islander 8.3%

Families 712

Average children per family 1.8

Median family weekly income \$1,391 (State average \$1,829)

The median age of people in Mannering Park was 41 years. Children aged 0 - 14 years made up 19.1% of the population and people aged 65 years and over made up 19.0% of the population.

Source ABS 2021 Census

3.3 Membership Profile

The club membership is made up of the following categories:

- 1) Full Senior Sailing Members
- 2) Junior Membership
- 3) Family memberships
- 4) Social/Affiliate Members. The social/affiliate members consist of parents of juniors, partners of sailing members as well as model yacht sailing and the fishing club fraternity and the general public.

The following table provides membership information in each of the membership categories:

Review Year	Membership Category			
	Full Senior	Junior	Social	Total
2019-20	64	22	30	116
2021-22	60	16	20	96
2022-23	Covid Lockdowns			
2023-24	74	23	16	113

At the time of writing this report the club membership is made up of the following age and gender percentages:

Table 2. Membership Demographic Record							
	Age >60	Age >40	Age <18	Senior		Junior	
Review				Male	Female	Male	Female
2019-20	33%	71%	18%	82%	18%	48%	52%
2021-22	51%	76%	16%	65%	35%	62%	38%
2022-23	Covid Lockdowns						
2023-24	40%	33%	21%	82%	18%	74%	26%

3.4 Financial profile

Recurring costs are funded through Club membership fees, race fees, regatta income and canteen income.

The Club sources various grants from State Government and Local Government permitting the Club to invest in Club infrastructure and equipment

3.5 SCORE Analysis

Below is an analysis of our *Strengths, Constraints, Opportunities, Risks and Expectations.*

<u>Strengths</u>	<u>Constraints</u>
<ul style="list-style-type: none"> ☺ Capable skilled and reliable leadership team. ☺ History of positive financial management by the Executive Committee. ☺ Operational management of club supported by a broad base of reliable and dedicated members ☺ Leadership team successful in obtaining grant funding for Club projects ☺ Good current and ongoing leadership 	<ul style="list-style-type: none"> ☹ Land area constrained by adjoining private dwellings and access required to sewerage pumping enclosure. ☹ Club and race fees are restricted by the local demographics. ☹ Limited parking for members and visitors ☹ Limited room for future expansion ☹ Land owned by the NSW Lands Department and administered by Central Coast Council. ☹ Aging membership

<u>Strengths</u>	<u>Constraints</u>
<ul style="list-style-type: none"> ☺ Strong sailing knowledge base ☺ Strong business and skills knowledge base ☺ Excellent club storage facilities ☺ Excellent club house amenities ☺ Excellent open and secluded stretch of water for sailing ☺ Good and accessible foreshore rigging area ☺ Caravan park provides accommodation immediately beside the club ☺ ☺ ☺ ☺ 	<ul style="list-style-type: none"> ☹ Aging core of reliable and dedicated members ☹ ☹ ☹ ☹ ☹

<u>Opportunities</u>	<u>Risks</u>
<ul style="list-style-type: none"> ☺ Seek Regatta opportunities to increase club sailing profile and income. ☺ Grow female participation ☺ Seek funding from the area's licensed clubs who are required to assist community organisations. ☺ Seek sponsorship from organisations, who want to be seen as a good corporate citizens in supporting sailing for juniors and disabled sailors ☺ Expand on the growing junior base ☺ Develop a disabled sailing presence ☺ Provide a café/dining facility to the public 	<ul style="list-style-type: none"> ☹ Council fail to renew the 5 year lease ☹ Council puts unsustainable restrictions on our operations ☹ The public overrun our limited parking availability ☹ Membership declines through aging members not being replaced. ☹ Failure to develop a succession plan within management. ☹ Loss of key team members ☹ Increasing insurance and compliance costs

<u>Expectations</u>
<ul style="list-style-type: none"> ☺ The sailing club will be relevant to its members and worthwhile to the local community ☺ The sailing club will run a sailing program that is inclusive and supportive of all members, regardless of skills or ability, who own boats, or who are crew members. ☺ The sailing club will be inclusive and supportive to members by providing safe and secure facilities to socialize and be participants in sailing activities.

- ☺ The sailing club will be inclusive and supportive of female and non gender specific sailors and members
- ☺ The sailing club will have and implement policies relating to the safety of members and visitors to the club
- ☺ The sailing club will have procedures and practices in place to comply with legislative and regulatory requirements to operate
- ☺ The sailing club will provide and maintain equipment to run the sailing school, Saturday and Wednesday sailing schedule and the appropriate equipment for hosting regattas.
- ☺ The financial accounts of the Club will be kept current with clear identification of income and expenditure and presented to the members on a monthly reconciliation.
- ☺ The sailing club will remain commercially viable so it is capable of fulfilling its objectives and realising its opportunities.
- ☺
- ☺
- ☺

4. PURPOSE STATEMENT

The Mannering Park Amateur Sailing Club's purpose is to provide a welcoming and inviting atmosphere for the club membership and wider community, to primarily participate in the sport of sailing, while also providing the opportunity to engage socially, recognizing that the club membership should be representative of the demographics and diversity of the wider community including actively supportive of social expectations in relation to women in sport, aboriginal recognition and gender diversity'.

5. GUIDING PRINCIPLES

The Mannering Park Amateur Sailing Club believes in adhering to the following guiding principles:

- The club must provide a safe and supportive environment for all members and visitors
- The club must accept and encourage members and visitors, regardless of their sailing abilities.
- The club members and visitors must be respectful of all other members and visitors
- The club must actively encourage and support the development of junior sailors
- The club must actively encourage and support female participation in sailing
- The club must actively encourage and support the development of programs to promote opportunities for sailing for the disabled.

- The club must actively encourage and support inclusive principles within the clubs programs and policies

6A. ACTION PLAN – SAIL TRAINING SAILABILITY

Goal	Strategies / Actions	Key Performance Indicators	Responsibility	Time Frame	Resources	Q.A.	STATUS
1. Introduce 20 children to sailing annually through the Start Sailing Program	<ul style="list-style-type: none"> Run two Start Sailing 1 & 2 courses per year Raise the Start Sailing retention rate Conduct surveys of all participants to gauge areas for improvement Conduct two learn to sail courses on Saturday mornings Progress the learn to sail participants to Saturday afternoon racing Develop a sailing pathway for progression from Learn to Sail to fleet racing 	<ul style="list-style-type: none"> Increase numbers by at least 10 juniors per year Retention rate of greater than 60% for the Start Sailing 1 & 2 Long term retention rate of 30% for the junior fleet. 	<ul style="list-style-type: none"> Executive Committee Senior Instructor Junior Committee Grants co-ordinator 	<ul style="list-style-type: none"> 5 years 	<ul style="list-style-type: none"> Two Senior Instructors Four Assistant Instructors RIB Rubber ducky 10 Open Bic Training fleet 5 Flying Ant Training Boats Development of surveys 	<ul style="list-style-type: none"> 3 monthly reports Participant surveys 	<ul style="list-style-type: none"> Ongoing
2. Reduce juniors leaving the sport	<ul style="list-style-type: none"> Ensure training has fun activities incorporated Promote whole of water skills approach Actively encourage parental participation Conduct ongoing research into participation 	<ul style="list-style-type: none"> KPI Retention rates are maintained Active parental participation in sailing or volunteering 	<ul style="list-style-type: none"> Senior Instructor Assistant Instructors Junior Committee Grants coordinator 	<ul style="list-style-type: none"> Annual 	<ul style="list-style-type: none"> Funding for Junior Boat license Funding for Assistant Instructor courses Development of surveys 	<ul style="list-style-type: none"> 3 monthly reports 	<ul style="list-style-type: none"> Ongoing
3. To have at least 50% of the junior fleet attending regattas in 5 years	<ul style="list-style-type: none"> Seek class regattas to be held at MPASC Encourage juniors to participate in local regattas 	<ul style="list-style-type: none"> First dinghy regatta in two years 10% of juniors travel to a regatta in year two 	<ul style="list-style-type: none"> Regatta Committee Junior Committee Senior Instructor 	<ul style="list-style-type: none"> Annual 	<ul style="list-style-type: none"> Boat transport trailer Club boats for charter 	<ul style="list-style-type: none"> Regatta committee reports 	<ul style="list-style-type: none"> Ongoing

Goal	Strategies / Actions	Key Performance Indicators	Responsibility	Time Frame	Resources	Q.A.	STATUS
4. Have juniors participate in Race Management	<ul style="list-style-type: none"> Ensure regular AS officiating courses are conducted. Ensure students are given the opportunity to obtain their junior boat license. 	<ul style="list-style-type: none"> Juniors assisting race management. Juniors operating safety boats regularly 	<ul style="list-style-type: none"> Senior Instructor Junior Committee Grant coordinator 	<ul style="list-style-type: none"> Annual 	<ul style="list-style-type: none"> Grant funding for courses Commitment by committee to fund courses 	<ul style="list-style-type: none"> Member training records 	<ul style="list-style-type: none"> Ongoing
5. Provide high level coaching for advanced juniors	<ul style="list-style-type: none"> Source AS accredited coach Source grant funding for coach Source grant funding to train member as coach 	<ul style="list-style-type: none"> Active participation by juniors in fleet regattas. Improving regatta placings 	<ul style="list-style-type: none"> Senior Instructor Junior committee Grant coordinator 	<ul style="list-style-type: none"> Annual 	<ul style="list-style-type: none"> Coach Grant funding RIB 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Ongoing
6. Provide training to allow juniors to become Assistant Instructors	<ul style="list-style-type: none"> Source grant funding Conduct Junior boat License training for students 	<ul style="list-style-type: none"> Junior participation in training assistance 	<ul style="list-style-type: none"> Senior Instructor Grant coordinator 	<ul style="list-style-type: none"> Annual 	<ul style="list-style-type: none"> Funding 	<ul style="list-style-type: none"> Member training records 	<ul style="list-style-type: none"> Ongoing
7. Have Junior Assistant Instructors develop into Senior Instructors	<ul style="list-style-type: none"> Source grant funding 	<ul style="list-style-type: none"> Increasing Senior Instructor ranks 	<ul style="list-style-type: none"> Senior Instructor Grant coordinator 	<ul style="list-style-type: none"> 5 years 	<ul style="list-style-type: none"> Funding 	<ul style="list-style-type: none"> Member training records 	<ul style="list-style-type: none"> Ongoing
8. Have juniors' parents participate in all club activities	<ul style="list-style-type: none"> Introduce parents into helping at the Start Sailing 1 & 2 program Introduce parents into helping children rig and unrig in learn to sail Conduct AS officiating courses 	<ul style="list-style-type: none"> The percentage of parents engaged in club activities 	<ul style="list-style-type: none"> Senior Instructor 	<ul style="list-style-type: none"> 5 years 	<ul style="list-style-type: none"> Funding 	<ul style="list-style-type: none"> 3 monthly reports 	<ul style="list-style-type: none"> Ongoing

Goal	Strategies / Actions	Key Performance Indicators	Responsibility	Time Frame	Resources	Q.A.	STATUS
9. Introduce juniors parents and mature aged participants to learn to sail classes	<ul style="list-style-type: none"> Initially introduce parents to assisting children Advertise and conduct Start Sailing 1&2 courses for mature age sailors 	<ul style="list-style-type: none"> Increased number of parents sailing Increasing number of mature age participants 	<ul style="list-style-type: none"> Executive Committee Instructors 	• 5 Years	<ul style="list-style-type: none"> Dinghy Training class RIB Rubber duck 	• 3 monthly reports	• Ongoing
10. Provide coaching for existing mature age sailors	<ul style="list-style-type: none"> To provide coaching to existing senior sailors to improve their sailing and rules knowledge 	<ul style="list-style-type: none"> Better sailor performance in fleet racing Reduced on-water conflict 	<ul style="list-style-type: none"> Executive Committee Instructors and coach 	• 5 Years	• Coach funding	•	• Not started
11. Research and implement strategies to improve retentions rates of senior member sailors	<ul style="list-style-type: none"> Actively engage members in club operational activities Actively engage members in club social activities 	<ul style="list-style-type: none"> Increased fleet numbers Increased after sailing club attendance 	• Executive Committee	• 5 Years	•	•	• Not started
12. Increase the disabled membership to reflect the community expectations	<ul style="list-style-type: none"> Work with the disability sector to promote our club Continue to promote an open and inclusive atmosphere at the club Work with NSW Sailability to promote our club 	<ul style="list-style-type: none"> Increased membership of those who identify as having a disability 	• Executive Committee	• 5 Years	• Disabled amenities	•	• Not started
13. Have weekly disabled sailing races	<ul style="list-style-type: none"> Seek assistance from the disability sector 	<ul style="list-style-type: none"> Regular disabled sailing from the club 	• MPASC committee	• 3 Years	<ul style="list-style-type: none"> Approved jetty Disabled sailing boats Storage facility Safety boats 	<ul style="list-style-type: none"> Sailing program 3 monthly report 	• Not started
14. To develop the storage and toilet facilities for disabled sailing	<ul style="list-style-type: none"> Seek assistance from the disability sector Seek council approvals Prepare plans for club extensions 	<ul style="list-style-type: none"> New extension 	<ul style="list-style-type: none"> Executive Committee Grant coordinator 	• 3 Years	<ul style="list-style-type: none"> Disability sector Grant funding 	•	• Complete

6B. ACTION PLAN - YACHTS

Goal	Strategies / Actions	Key Performance Indicators	Responsibility	Time Frame	Resources	QA	STATUS
15. Maintain and increase yacht fleet	<ul style="list-style-type: none"> Yearly skippers' meeting before setting sailing calendar, reviewing sailing instructions, forum for expressing fleet issues. An agreed handicapping method for yacht racing by skippers Timely results posted after daily racing Yacht racing events recognizing female sailors, crews. Recognition given to skippers and crew with yearly presentation. Provide a structure for socialization at the Club after yacht racing. Frequent communication with yacht skippers and crew by email and Club web posting. Ensuring club positions are filled with skippers and crew. 	<ul style="list-style-type: none"> Participation of skippers and crew in yearly review through email or attending meetings Participation of skippers and crew at annual Presentation. Number of female sailor and crew participating in female skipper and crew races. 	<ul style="list-style-type: none"> Vice Commodore Yachts Saturday Yacht Handicapper Wednesday Twilight Handicapper 	Yearly	Club infrastructure	Spring and Summer report on Key performance indicators from Vice Commodore Yachts	Complete
16. Provide a pathway for adults to become crew on yachts	<ul style="list-style-type: none"> Adult learn to sail program over six Saturdays with the Spring Sailing calendar Advertise program using Social Media 	<ul style="list-style-type: none"> Number of participants Completion rate of participants Number of participants finding a crew position. 	<ul style="list-style-type: none"> Vice Commodore Yachts Development Officer Adult Instructor 	Yearly	Dinghies borrowed or owned by club	Report by Development officer on KPI's to Commodore	Not started

6C. ACTION PLAN - CATAMARANS

Goal	Strategies / Actions	Key Performance Indicators	Responsibility	Time Frame	Resources	QA	STATUS
17. Maintain and increase Catamaran Fleet	<ul style="list-style-type: none"> Yearly skippers' meeting before setting sailing calendar, reviewing sailing instructions, forum for expressing fleet issues Timely results posted after daily racing Recognition given to skippers and crew with yearly presentation Seek catamaran class regattas to be held at MPASC Weekly email to Cat Sailors recapping Saturday sailing and catch-up next week 	<ul style="list-style-type: none"> Participation of skippers and crew in yearly review through email or attending meetings Participation of skippers and crew at annual Presentation. Catamaran regattas are held as part of sailing program. Evidence of regular communication with cat sailors 	<ul style="list-style-type: none"> Vice Commodore Catamarans Regatta Committee 	Annual	<ul style="list-style-type: none"> Club infrastructure Club members 	<ul style="list-style-type: none"> Report by Catamaran Vice Commodore end of spring season and end of summer season 	<ul style="list-style-type: none"> Not started

6D. ACTION PLAN – CLUB FACILITIES, CLUB MEMBERSHIP AND OPERATION

Goal	Strategies / Actions	Key Performance Indicators	Responsibility	Time Frame	Resources	QA	STATUS
18. To retain and grow membership representative of the diversity of wider community with improved participation of women, non-gender specific, aboriginal & disabled in the sport of sailing.	<ul style="list-style-type: none"> • Measure existing membership demographics via internal survey • Undertake workshop to identify strategies to address gaps • Align activities with A.S. in attracting & retaining women in sailing 	<ul style="list-style-type: none"> • Improved alignment of membership against the community demographics (by %) • Improved % of women/female membership • Improved % of disabled sailors 	<ul style="list-style-type: none"> • Executive committee • Grants Co-ordinator 	<ul style="list-style-type: none"> • 5 years 	<ul style="list-style-type: none"> • Research • Grant funding 	<ul style="list-style-type: none"> • Annual report 	<ul style="list-style-type: none"> • Ongoing
19. To provide a dining and entertainment experience to the community	<ul style="list-style-type: none"> • Seek council approvals • Prepare plans for the club extensions 	<ul style="list-style-type: none"> • New extension complete 	<ul style="list-style-type: none"> • Executive committee • Grants co-ordinator 	<ul style="list-style-type: none"> • 5 years 	<ul style="list-style-type: none"> • Grant funding • Architect • Engineer 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Not started
20. Develop succession planning strategy	<ul style="list-style-type: none"> • Research successful strategies • Consult with sports bodies 	<ul style="list-style-type: none"> • Operating strategy 	<ul style="list-style-type: none"> • Executive committee 	<ul style="list-style-type: none"> • 12 months 	<ul style="list-style-type: none"> • Research 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Ongoing
21. Develop and implement governance documentation	<ul style="list-style-type: none"> • Research governance options • Consult with A.S. 	<ul style="list-style-type: none"> • Implemented Governance policy document 	<ul style="list-style-type: none"> • Executive committee 	<ul style="list-style-type: none"> • 12 months 	<ul style="list-style-type: none"> • Research 	<ul style="list-style-type: none"> • Governance reviewed and documented 	<ul style="list-style-type: none"> • Ongoing
22. Improve club health check scores	<ul style="list-style-type: none"> • Review members expressed opinions • Coordinate an approach to improve on low score areas 	<ul style="list-style-type: none"> • Club Health check scores increase 	<ul style="list-style-type: none"> • Executive committee 	<ul style="list-style-type: none"> • 12 months 	<ul style="list-style-type: none"> • Research 	<ul style="list-style-type: none"> • Member health check scores recorded 	<ul style="list-style-type: none"> • Ongoing

Goal	Strategies / Actions	Key Performance Indicators	Responsibility	Time Frame	Resources	QA	STATUS
23. Introduce a Youth Committee	<ul style="list-style-type: none"> • Research clubs with a YC • Access likely candidates and discuss • Discuss with juniors for interest in participating • Have juniors elect their YC • Mentor and assist YC to Perform function • Have YC reports presented to club committee 	<ul style="list-style-type: none"> • Youth Committee elected • Monthly reports presented • YC recommendations acted upon 	<ul style="list-style-type: none"> • Executive committee 	<ul style="list-style-type: none"> • 12 months 	<ul style="list-style-type: none"> • Club facilities 	<ul style="list-style-type: none"> • YC reports 	<ul style="list-style-type: none"> • Complete

MANNERING PARK AMATEUR SAILING CLUB

2020-2025 STRATEGIC PLAN - 2022 PLAN REVIEW

DATE	CLAUSE	REVIEW COMMENT	ACTION	STATUS
28/4/22	1. Forward	Sponsorship/partnership coordinator role to be added to Clause 1.3	Add "Sponsorship/Partnership Coordinator" to the clause	Complete
28/4/22	2. Key Stakeholders	Is the list of stakeholders correct	Confirm relevance of all listed stakeholders	Complete
28/4/22	3. Snapshot of the Club	Vice Commodore Juniors title does not align with the clubs Handbook and AGM	Clause 3.1 Organisational Chart change Vice Commodore Juniors to Vice Commodore Dinghies in all cases	Complete
28/4/22	3. Snapshot of the Club	Membership profile outdated	Clause 3.3 and Table 1 add a Family Membership category and update membership to reflect 2022 numbers	Complete
28/4/22	3. Snapshot of the Club		Clause 3.3 Confirm the current age and gender statistics	Complete
28/4/22	3. Snapshot of the Club	Strengths/Constraints and Opportunities/Risks need updating	Clause 3.5 Start to consider succession plan for executive. Review training options for Executive positions	Complete
28/4/22	6A Action Plan	Item 1. Targets for participation are unrealistic	Review targets and set realistic goals. Set up surveys for all participants registering in the program. Set up surveys for those sailors who stop sailing.	Ongoing
28/4/22		Item 2 Have not prevented or reduced the loss of juniors	Undertake a review of the sailing program for 2022-23 to include fun on water activities similar to the final sailing day	Ongoing
5/5/22		Item 2 Active parental participation in activities	Increase parents involved in training courses like boat license, RSA, First Aid, Instructing etc.	Ongoing
5/5/22		Item 2 Undertake surveys for LTS participants and those who stop sailing		Not started
5/5/22		Item 3. Participation in regattas ongoing		Ongoing
5/5/22		Item 4. Ongoing training of junior sailors		Ongoing
5/5/22		Item 5. Higher level coaching ongoing		Ongoing
5/5/22		Item 5. Source funding for ongoing coach training	Source more training funding	Ongoing
5/5/22		Item 6. Providing training for junior boat license		Ongoing
5/5/22		Item 6. Providing training as A.I. is occurring when junior licenses obtained.	Source more training funding	Ongoing
5/5/22		Item 7. Juniors not old enough yet to be Instructors		Ongoing
5/5/22		Item 8. Some parents are assisting in rigging and launching		Ongoing
5/5/22		Item 8. Preparing licensing for Safety Boat. Officiating courses have not been held to date	Review parent capability and organise relevant officiating courses for the parents	Not started
5/5/22		Item 9. Introduce parents and adults to learn to sail	Need to review and access timing and resources	Not started
5/5/22		Item 10. Provide coaching and rules advise to existing senior sailors	Need to review and access timing and resources	Not started
5/5/22		Item 11. Improve retention of senior sailors	Need to produce and conduct surveys of exiting sailors and also existing sailors for their input	Not started
5/5/22		Item 12. Increase disability sailors	Sailability has been on hold for 2 years. Try to start program in 2022-23	Not started
5/5/22		Item 13. Introduce weekly disability sailing	Sailability has been on hold for 2 years. Try to start program in 2022-23	Not started
5/5/22		Item 14. Construct disabled toilet/shower and storage	Disabled toilet/shower and storage extensions completed in 2021	Complete
5/5/22	6B Action Plan Yachts	Item 15. Provide skippers briefing, H/caps, socialising etc	All recommendations have been undertaken	Complete
5/5/22		Item 16. Provide an adult LTS program	Need to review and access timing and resources	Not started
5/5/22	6C Action Plan Cats	Item 17 Some actions/strategies have been done	Hold yearly skippers meeting, post results, Weekly contact emails and phone calls	Not started
5/5/22	6D Action Plan Club	Item 18 Dining/entertainment facilities	Provide a social hub for social and non-members	Not started
5/5/22		Item 19 Succession planning	Appoint volunteers coordinator to review prospects and possible training	Not started
5/5/22		Item 20. Governance documentation	Review and document all relevant documentation and location	Not started
5/5/22		Item 21. Club health check	Provide health check documents to committee for update	Not started
		Item 22. Form Youth Committee	Review candidates, conduct elections, appoint mentor	Not started

MANNERING PARK AMATEUR SAILING CLUB

2020-2025 STRATEGIC PLAN - 2023 PLAN REVIEW

DATE	CLAUSE	REVIEW COMMENT	ACTION	STATUS
/12/23	Score analysis	Add comment on gender inclusivity in Expectations	Added gender and inclusivity clause in Expectations	Complete
/12/23	Clause 4	Review Purpose Statement	Purpose Statement to be reviewed to reflect social diversity	Complete
/12/23	Clause 5	Review Guiding Principles	Guiding Principles to be reviewed to reflect social diversity	Complete
/12/23	6A Action Plan	Item 1 Targets for participation are still unrealistic	Further review targets and follow up on surveys	Ongoing
/12/23		Item 2 Have not prevented or reduced the loss of juniors	Sailing program reviewed and have consulted with YC for more fun days in the program	Ongoing
/12/23		Item 3 Juniors are participating	Juniors are now sailing in NSW Youth Regatta CHS dolphin Chaser Manly Cup Kurnell Cup	Ongoing
/12/23		Item 4 Ongoing training of junior sailors		Ongoing
/12/23		Item 5 Higher level coaching ongoing		Ongoing
/12/23		Item 5 Source funding for ongoing coach training		Ongoing
/12/23		Item 6 Providing training as A.I. is occurring when junior licenses obtained		Ongoing
/12/23		Item 6 Providing training for junior boat license		Ongoing
/12/23		Item 7 Provide Instructor Courses for juniors	Assistant Instructors have been trained as instructors	Ongoing
/12/23		Item 8 Some parents are assisting	Continue to engage with parents to increase their volunteer activities at the club	Ongoing
/12/23		Item 8 Safety Boat and Instructor courses are held	Safety Boat and Instructor courses were held through the off season for parents and juniors	Ongoing
/12/23		Item 9 Introduce parents to Learn to sail		Not started
/12/23		Item 10 Provide coaching and rules advise to existing senior sailors	Need to review and access timing and resources	Not started
/12/23		Item 11 Improve retention of senior sailors	Need to produce and conduct surveys of exiting sailors and also existing sailors for their input	Not started
/12/23		Item 12 Increase disability sailors	Sailability has been on hold for 2 years. Try to start program in 2023-24	Ongoing
/12/23		Item 13 Introduce weekly disability sailing	Sailability has been on hold for 2 years. Try to start program in 2023-24	Ongoing
/12/23		Item 14 Construct disabled toilet/shower and storage	Disabled toilet/shower and storage extensions completed in 2021	Complete
/12/23		Item 15 Provide skippers briefing, H/caps, socialising etc	All recommendations have been undertaken	Complete
/12/23		Item 16 Provide an adult LTS program	Need to program a course for 2023-24	Ongoing
/12/23		Item 17 Some actions have been done	More work required by the cat fleet	Not started
/12/23	6D Action Plan	Expand Action Plan description	Rename description to include reference to Membership	Complete
/12/23		Item 18 To grow membership that is reflective of the community	Introduce a disability program, monitor and record membership diversity and align documentation with the Action Plan	Ongoing
/12/23		Item 19 Dining/entertainment facilities	Second story DA approved and sourcing funding	Ongoing
/12/23		Item 20 Governance documentation	Review and document all relevant documentation and location	Ongoing
/12/23		Item 21. Club health check	Provide health check documents to committee for update	Not started
/12/23		Item 22. Form Youth Committee	Youth Committee has been formed and is operating	Complete